



**Summary of decisions
of the 66TH meeting of the Management Board
of the Translation Centre for the Bodies of the European Union - CT/CA-033/2025^{EN}**

The 66th meeting was held on 16 October 2025 and was chaired by Mr Christos Ellinides.

I. Items for adoption

The Management Board adopted:

- ✓ **the draft agenda of the 66th meeting of the Management Board** – Doc. No CT/CA-025/2025
- ✓ **the draft decision of the Management Board adopting the amending budget 2/2025** – Doc. No CT/CA-022/2024/02
- ✓ **the draft decision of the Management Board adopting the budget 2026** – Doc. No CT/CA-030/2025
- ✓ **the draft decision of the Management Board adopting the single programming document 2026-2028** – Doc. No CT/CA-002/2025/01
- ✓ **the draft decision of the Management Board adopting the amended procurement plan 2025** – Doc. No CT/CA-023/2024/01
- ✓ **the draft decision of the Management Board adopting the procurement plan 2026** – Doc. No CT/CA-026/2025
- ✓ **the draft decision of the Management Board adopting the charter of tasks and responsibilities of the director as authorising officer** - Doc. No CT/CA-028/2025
- ✓ **the draft decision of Translation Centre adopting by analogy general provisions for implementing Articles 11, 12 and 13 of Annex VII to the Staff Regulations of Officials (mission expenses) and on authorised travel** – Guide to missions and authorised travel - Doc. No CT/CA-028/2025

II. Items for information

The Management Board took note of:

- ✓ **the list of changes made to the preliminary draft budget 2026 as adopted by the Management Board on 27.03.2025** – Doc. No CT/CA--030/2025/Annex1
- ✓ **the Commission's opinion and the Translation Centre's reply** – Doc. No CT/CA-002/2025/Annex1
- ✓ **the list of changes made to the draft single programming document 2026-2028 as adopted by the Management Board on 26.01.2026** – Doc. No CT/CA-002/2025/Annex2
- ✓ **the explanatory note** – Doc. No CT/CA-002/2025/Annex3
- ✓ **Filling the vacant seat on the Assessment Committee for the annual assessment of the Centre's Consolidated Annual Activity Report (CAAR)** – No document
- ✓ **the follow-up to the European Parliament's observations in the 2023 discharge decision** – Doc. No CT/CA-027/2025
- ✓ **the information on budgetary transfers** – Doc. No CT/CA-031/2025
- ✓ **staff engagement survey 2025: objectives, current status, and next steps** – No document
- ✓ **the forthcoming HR Strategy** – No document

III. Next meeting

Proposal to hold the 67th meeting of the Management Board on 18 March 2026 (Wednesday).

Done in Luxembourg, 28 January 2026.

(electronically signed)

For the Management Board.

Christos Ellinides

Chairman

