



Management Board

# AMENDING BUDGET 2/2014

CT/CA-040/2014/01EN

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## I. INTRODUCTION

### A. GENERAL INTRODUCTION

The Translation Centre has drawn up this amending budget 2/2014 in accordance with Article 34 of its Financial Regulation of 2 January 2014. The aim of this budget is mainly to include the updated forecasts received from clients, and to include the result of the re-examination of all expenditure items. In addition, there has been a change in the Centre's reserves, namely in the 'Reserve for stability pricing'.

Transfers made during the year have been recorded in the budget, to present an up-to-date allocation of resources. The transfers are included in the column 'Amending budget 2/2014' in Section IV 'Statement of expenditure 2014'.

All amounts in this document are expressed in euro.

### B. REVENUE

As every year, the Centre asked its clients to update their budget forecasts for the year. The clients were further asked to base these forecasts on the Centre's proposal to the Management Board to reduce prices for the services translation and modification of documents for the second half of 2014, and for the service translation of trade marks for the full year 2014. Following the review, and taking into account two new client agreements, the statement of revenue includes the following amendments:

- The result of the clients' updated forecasts is an increase of EUR 3 806 800 in Title 1 ('Payments from the agencies, offices, institutions and bodies') and a decrease of EUR 344 100 in Title 3 ('Interinstitutional cooperation'). The increase in total forecast revenue was 8.1%, and as usual there are considerable fluctuations for individual clients. For 15 clients, there was a reduction of at least 20%, whereas 8 clients increased with at least 20%. For those clients which did not confirm their forecasts and where the amount already invoiced is superior to the initial budget, the amending budget includes the invoiced amount. For all clients except OHIM, the forecasts showed a reduction of EUR 1.6 million, 8.1% lower than in the first amending budget.
- The Centre's biggest client, OHIM ('Office for Harmonization in the Internal Market'), increased its forecast for all but two of the services. The budget in Item 1006, which includes Community Trade Marks, has been increased from EUR 15.9 million to almost EUR 17.1 million. This is due to an increase in the number of pages of trade marks to be translated from 396 066 pages to 475 279 pages, and taking into account the pricing structure for trade marks and the price reduction as approved in the Centre's first amending budget for 2014. For all other services, which are included in Item 1005, the budget has been increased from EUR 7.3 to close to EUR 11.3 million. In total, OHIM has increased its forecast by EUR 5.06 million.
- Two clients have signed agreements with the Centre, and two new budget items have been created in Title 1.

1052	Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL JU)	EUR 3 700
1053	Maritime Analysis and Operation Centre – Narcotics (MAOC (N))	p.m.

The total revenue forecast for 2014 stands at EUR 56.3 million, broken down as follows:

Title	Revenue (EUR)
1. Agencies and bodies	43 564 300
3. Interinstitutional cooperation (European institutions)	2 794 300
4. Other revenue	363 250
5. Surplus carried over from the previous year and transfers from reserves from previous years	9 546 191

The table below shows the total number of pages and term lists forecast for 2014, and the revenue forecast. The translation volume forecast, in numbers of pages per client, is set out in section III, 'Statement of revenue 2014'.

	2014	% initial – amending budget 2/2014
Total number of pages forecast*	769 429	12.8%
Total number of term lists forecast**	429 839	207.9%
Total revenue forecast from translations, terminology and term lists	45 439 800***	7.6%

\* Including 475 279 pages of Community trade marks.

\*\* Including term lists and Community designs. 20 250 of the terms are Community designs, and 369 591 are other terms from OHIM.

\*\*\* Corresponding to Titles 1 and 3, excluding management of interinstitutional projects and revenue from hosting services. Including EUR 1 477 300 corresponding to term lists from OHIM (not including Community designs).

## C. EXPENDITURE

The Centre has re-examined the expenditure in the budget for 2014, and the statement of expenditure includes the following amendments.

- A reduction in appropriations allocated for expenditure under Title 1 ('Staff') of EUR 987 270, -3.9%. An analysis of the first six months of the year showed that the actual level of staff employed was lower than originally expected. Therefore, Item 1100 ('Basic salaries') has been reduced by EUR 711 900, -4.9%, and Item 1101 ('Family allowances') has been reduced by EUR 100 000, -6.9%. Of the reduction in 'Basic salaries', EUR 228 630 have in fact been transferred to other items within the title during the year. The budget analysis also showed that the payments for insurance against accidents, occupational disease and unemployment, as well as for the contribution to the Community pension scheme had all been considerably lower than what had been forecast, based on the staff level and the contribution levels in the Staff Regulations. The budget has consequently been reduced by EUR 31 000 in Item 1131 ('Insurance against accidents and occupational disease'), EUR 35 000 in Item 1132 ('Insurance against unemployment') and EUR 300 000 in Item 1134 ('Contribution to the Community pension scheme'). Following the new Staff Regulations, the expenditure for travel expenses for annual leave has decreased, and Item 1141 has therefore been decreased by EUR 38 000.

- A decrease of EUR 17 900 in Chapter 20 ('Investment in immovable property). A review of the need for security and surveillance showed that the budget for that purpose (Item 2050) could be decreased with EUR 23 300. Item 2040 ('Fitting-out of premises') has been increased with EUR 5 400, because the expenditure for the hosting of data services that the Centre provides to the European Railway Agency (ERA) could not be fully covered by the initial budget. The Centre will be compensated by ERA for the entire expenditure, and the revenue will be booked in Item 1019.
- An increase of EUR 190 000 in Item 2120 ('External services for the operation, implementation, development and maintenance of software and systems'). This amount will be used for an additional module in the budgeting tool and a tool for strategy planning and monitoring.
- Two new budget items have been created in Title 2, to cover for new services provided by audit and evaluation companies, as well as interinstitutional services provided by other than the Commission. A few other minor changes have been made in the title for a total of EUR -4 000.

2350	External audit and evaluation services	EUR 25 000
2395	Other services provided by institutions and agencies	EUR 2 000

- An increase of EUR 1 890 000 in Item 3000 ('External translation services'). Following the changes in the clients' forecasts, and most notably the increase from OHIM, it has been necessary to increase the budget for external translation services to EUR 16 593 000.
- An increase of EUR 3 424 111 in Item 10003 ('Reserve for stability pricing'). This is a result of the higher forecast revenue, the reduced budget in Title 1, and the increased need in Title 3. The total reserve amounts to EUR 15.6 million.

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014
	REVENUE			
1	PAYMENTS FROM THE AGENCIES AND BODIES	43 564 300	3 806 800	39 757 500
2	COMMISSION SUBSIDY	p.m.	0	p.m.
3	INTERINSTITUTIONAL COOPERATION	2 794 300	-344 100	3 138 400
4	OTHER REVENUE	363 250	0	363 250
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	9 546 191	1 095 241	8 450 950
6	REFUNDS	p.m.	0	p.m.
	TOTAL	56 268 041	4 557 941	51 710 100
	EXPENDITURE			
1	STAFF	24 255 930	-987 270	25 243 200
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	6 852 700	195 100	6 657 600
3	OPERATIONAL EXPENDITURE	18 235 000	1 890 000	16 345 000
10	RESERVES	6 924 411	3 460 111	3 464 300
	TOTAL	56 268 041	4 557 941	51 710 100

III. STATEMENT OF REVENUE 2014

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES				The forecast in terms of volume for each client is included in the 'Remarks' column. If no specification is given, the forecast is for the translation/revision/editing/modification of documents.
1 0	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES				
1 0 0	<i>Payments from the agencies, offices, institutions and bodies</i>				Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
1 0 0 0	European Environment Agency (EEA)	169 800	-130 200	300 000	1 858 pages
1 0 0 1	European Training Foundation (ETF)	245 900	0	245 900	2 732 pages
1 0 0 2	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	330 000	-13 600	343 600	3 667 pages
1 0 0 3	European Medicines Agency (EMA)	3 568 000	-418 200	3 986 200	37 221 pages
1 0 0 4	European Agency for Safety and Health at Work (EU- OSHA)	729 000	28 700	700 300	8 100 pages
1 0 0 5	Office for Harmonization in the Internal Market (OHIM)	11 250 300	3 909 200	7 341 100	Documents: 94 911 pages; term lists: 369 321 terms; Community designs: 20 520 terms; Language editing: 17 616 pages.
1 0 0 6	OHIM trademarks	17 056 100	1 150 100	15 906 000	Community trademarks: 475 279 pages.
1 0 0 7	Community Plant Variety Office (CPVO)	120 000	0	120 000	1 333 pages
1 0 0 8	European Police Office (Europol)	143 000	-36 000	179 000	1 487 pages
1 0 0 9	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	460 700	-140 000	600 700	5 156 pages
	<i>Article 1 0 0 – Total</i>	34 072 800	4 350 000	29 722 800	
1 0 1					

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
1 0 1 0	European Centre for the Development of Vocational Training (CEDEFOP)	56 000	-14 900	70 900	595 pages
1 0 1 2	European Union Agency for Fundamental Rights (FRA)	852 300	237 000	615 300	7 200 pages
1 0 1 4	European Investment Bank (EIB)	2 900	2 900	p.m.	32 pages
1 0 1 5	European Food Safety Authority (EFSA)	258 400	-138 000	396 400	2 610 pages
1 0 1 6	European Judicial Cooperation Unit (Eurojust)	180 000	175 000	5 000	2 000 pages
1 0 1 7	European Maritime Safety Agency (EMSA)	81 500	-131 500	213 000	917 pages
1 0 1 8	European Aviation Safety Agency (EASA)	713 800	-686 200	1 400 000	7 931 pages
1 0 1 9	European Railway Agency (ERA)	513 300	63 300	450 000	Documents: 5 000 pages. The amount includes revenue for hosting and other services in the field of business continuity and data services.
	<i>Article 1 0 1 – Total</i>	2 658 200	-492 400	3 150 600	
<b>1 0 2</b>					
1 0 2 0	European Network and Information Security Agency (ENISA)	98 800	0	98 800	1 098 pages
1 0 2 1	European Centre for Disease Prevention and Control (ECDC)	43 600	-39 900	83 500	295 pages
1 0 2 2	European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union (FRONTEX)	368 700	62 900	305 800	4 544 pages
1 0 2 3	Education, Audiovisual and Culture Executive Agency (EACEA)	669 400	70 200	599 200	7 519 pages
1 0 2 4	Executive Agency for Small and Medium-sized Enterprises (EASME)	14 600	0	14 600	162 pages
1 0 2 5	European Police College (CEPOL)	110 000	0	110 000	1 222 pages

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
1 0 2 6	Consumers, Health and Food Executive Agency (Chafea)	86 500	0	86 500	961 pages
1 0 2 7	European GNSS Agency (GSA)	6 300	0	6 300	70 pages
1 0 2 8	European Defence Agency (EDA)	5 000	0	5 000	56 pages
1 0 2 9	European Chemicals Agency (ECHA)	1 842 200	-643 700	2 485 900	Documents: 18 209 pages. The amount includes revenue related to the ECHA-term IT system.
	<i>Article 1 0 2 – Total</i>	3 245 100	-550 500	3 795 600	
<b>1 0 3</b>					
1 0 3 0	European Fisheries Control Agency (EFCA)	145 700	-14 300	160 000	1 403 pages
1 0 3 1	Fusion for Energy (F4E)	50 000	0	50 000	556 pages
1 0 3 2	European Union Satellite Centre (EUSC)	p.m.	0	p.m.	
1 0 3 3	Innovation and Networks Executive Agency (INEA)	27 900	1 800	26 100	309 pages
1 0 3 4	European Institute of Innovation and Technology (EIT)	34 900	0	34 900	144 pages
1 0 3 5	European Research Council Executive Agency (ERCEA)	13 900	-12 000	25 900	144 pages
1 0 3 6	Research Executive Agency (REA)	8 000	0	8 000	86 pages
1 0 3 7	Clean Sky Joint Undertaking (CSJU)	48 400	-1 700	50 100	418 pages
1 0 3 8	European Institute for Gender Equality (EIGE)	114 200	-35 700	149 900	1 639 pages
1 0 3 9	SESAR Joint Undertaking (SJU)	32 100	0	32 100	357 pages
	<i>Article 1 0 3 – Total</i>	475 100	-61 900	537 000	



Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
<b>1 0 4</b>					
1 0 4 0	European Data Protection Supervisor (EDPS)	622 600	-127 000	749 600	7 649 pages
1 0 4 1	Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (ARTEMIS)	200	-10 500	10 700	2 pages
1 0 4 2	Innovative Medicines Initiative Joint Undertaking (IMI)	19 200	0	19 200	213 pages
1 0 4 3	Fuel Cells and Hydrogen Joint Undertaking (FCH JU)	10 100	1 600	8 500	112 pages
1 0 4 4	European Nanoelectronics Initiative Advisory Council Joint Undertaking (ENIAC JU)	4 000	4 000	0	44 pages.
1 0 4 5	European Asylum Support Office (EASO)	448 800	0	448 800	4 987 pages
1 0 4 6	Agency for the cooperation of Energy Regulators (ACER)	55 400	-30 700	86 100	515 pages
1 0 4 7	European Securities and Market Authority (ESMA)	597 500	447 100	150 400	6 583 pages
1 0 4 8	European Banking Authority (EBA)	333 400	80 100	253 300	3 705 pages
1 0 4 9	European Insurance and Occupational Pension Authority (EIOPA)	491 200	115 000	376 200	6 622 pages
	<i>Article 1 0 4 – Total</i>	2 582 400	479 600	2 102 800	
<b>1 0 5</b>					
1 0 5 0	Body of European Regulators for Electronic Communications (BEREC)	236 600	0	236 600	2 629 pages

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
1 0 5 1	European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice (eu-LISA)	290 400	78 300	212 100	3 346 pages
1 0 5 2	Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL JU)	3 700	3 700		Documents: 42 pages. This new budget item is for the new client ECSEL JU, replacing the joint undertakings ENIAC and ARTEMIS.
1 0 5 3	Maritime Analysis and Operation Centre – Narcotics (MAOC (N))	p.m.	0		This new budget item is for the client MAOC (N).
	<i>Article 1 0 5 – Total</i>	530 700	82 000	448 700	
	<b>CHAPTER 1 0 – TOTAL</b>	43 564 300	3 806 800	39 757 500	
	<b>Title 1 – Total</b>	43 564 300	3 806 800	39 757 500	
2	SUBSIDY FROM THE COMMISSION				
2 0	SUBSIDY FROM THE COMMISSION				
2 0 0	<i>Subsidy from the Commission</i>				Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
2 0 0 0	Subsidy from the Commission	p.m.	0	0	
	<i>Article 2 0 0 – Total</i>	p.m.	0	0	
	<b>CHAPTER 2 0 – TOTAL</b>	p.m.	0	0	
	<b>Title 2 – Total</b>	p.m.	0	0	
3	INTERINSTITUTIONAL COOPERATION				
3 0	INTERINSTITUTIONAL COOPERATION				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
<b>3 0 0</b>	<b>Interinstitutional cooperation</b>				Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
3 0 0 0	European Commission	1 367 300	56 900	1 310 400	Documents: 11 884 pages; termlists: 38 970 terms
3 0 0 1	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)	p.m.	0	0	
3 0 0 2	Management of interinstitutional projects	657 400	0	657 400	
3 0 0 3	European Parliament	p.m.	0	0	
3 0 0 4	Council of the European Union	309 300	-165 500	474 800	4 400 pages
3 0 0 5	European Court of Auditors	30 000	0	30 000	333 pages
3 0 0 6	Committee of the Regions of the European Union	p.m.	0	0	
3 0 0 7	European Economic and Social Committee	p.m.	0	0	
3 0 0 8	Court of Justice of the European Union	166 000	0	166 000	
	<i>Article 3 0 0 – Total</i>	2 530 000	-108 600	2 638 600	
<b>3 0 1</b>					
3 0 1 0	European Central Bank	40 900	0	40 900	454 pages
3 0 1 1	European Ombudsman	223 400	-235 500	458 900	Documents: 2 652 pages; termlists: 1 028 terms
	<i>Article 3 0 1 – Total</i>	264 300	-235 500	499 800	
	<b>CHAPTER 3 0 – TOTAL</b>	<b>2 794 300</b>	<b>-344 100</b>	<b>3 138 400</b>	
	<b>Title 3 – Total</b>	<b>2 794 300</b>	<b>-344 100</b>	<b>3 138 400</b>	

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
4	OTHER REVENUE				
4 0	OTHER REVENUE				
4 0 0	<b>Bank interest</b>				This article covers interest which the Centre will receive on its bank accounts.
4 0 0 0	Bank interest	120 000	0	120 000	
	<i>Article 4 0 0 – Total</i>	120 000	0	120 000	
4 0 1	<b>Miscellaneous repayments</b>				This article covers miscellaneous repayments (private telephone calls etc.).
4 0 1 0	Miscellaneous repayments	p.m.	0	p.m.	
	<i>Article 4 0 1 – Total</i>	p.m.	0	p.m.	
4 0 2	<b>Other subsidies</b>				
4 0 2 0	Grant from the Luxembourg Government	243 250	0	243 250	This annual grant from the Luxembourg Government is in support of the Centre's rental charges.
	<i>Article 4 0 2 – Total</i>	243 250	0	243 250	
	<b>CHAPTER 4 0 – TOTAL</b>	<b>363 250</b>	<b>0</b>	<b>363 250</b>	
	<b>Title 4 – Total</b>	<b>363 250</b>	<b>0</b>	<b>363 250</b>	
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS				
5 0	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
<b>5 0 0</b>	<b><i>Surplus carried over from the previous financial year</i></b>				
5 0 0 0	Surplus carried over from the previous financial year	7 128 691	1 095 241	6 033 450	Surplus carried over from the previous financial year in accordance with Article 20(1) of the Centre's Financial Regulation of 2 January 2014. The increase is due to the fact that in the first amending budget the estimated impact of the price reductions was included in this item. The price changes have now been incorporated in the clients' forecasts and are included in Titles 1 and 3. The new amount in this item corresponds to the amount in the final accounts for 2013.
	<i>Article 5 0 0 – Total</i>	7 128 691	1 095 241	6 033 450	
<b>5 0 1</b>	<b><i>Transfers from reserves from previous years</i></b>				
5 0 1 0	Transfer from 'Reserve for exceptional investments'	937 000	0	937 000	The transfer from the 'Reserve for exceptional investments' in 2014 corresponds to the expenses in Chapter 32, 'Expenditure relating to the e-CdT programme'.
5 0 1 5	Transfer from 'Reserve for stability pricing'	p.m.	0	p.m.	
5 0 1 6	Transfer from 'Reserve for relocation expenses'	p.m.	0	p.m.	The 'Reserve for relocation expenses', created to cover expenses relating to the Centre's relocation in 2013, was used in 2013.
5 0 1 7	Transfer from 'Reserve for the disputed salary increase'	1 480 500	0	1 480 500	This budget item was created in the first amending budget 2014 to include the transfer from the "Reserve for the disputed salary increase" in 2014. The amount corresponds to the reserve set aside in the accounts for the disputed salary adjustments' effect on 2011-2013 years' salaries. The reserve did not have to be used for the retroactive payment of the adjustment, and has now been fully cancelled. The amount contributes to the Centre's budget revenue in 2014.
	<i>Article 5 0 1 – Total</i>	2 417 500	0	2 417 500	
	<b>CHAPTER 5 0 – TOTAL</b>	<b>9 546 191</b>	<b>1 095 241</b>	<b>8 450 950</b>	
	<b>Title 5 – Total</b>	<b>9 546 191</b>	<b>1 095 241</b>	<b>8 450 950</b>	
<b>6</b>	<b>REFUNDS</b>				
6 0	REFUNDS TO CLIENTS				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
6 0 0	<i>Refunds to clients</i>				
6 0 0 0	Refunds to clients	p.m.	0	0	
	<i>Article 6 0 0 - Total</i>	p.m.	0	0	
	CHAPTER 6 0 - TOTAL	p.m.	0	0	
	<b>Title 6 - Total</b>	p.m.	0	0	
	<b>GRAND TOTAL</b>	<b>56 268 041</b>	<b>4 557 941</b>	<b>51 710 100</b>	

IV. STATEMENT OF EXPENDITURE 2014

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
<b>1</b>	<b>STAFF</b>				
<b>11</b>	<b>STAFF IN ACTIVE EMPLOYMENT</b>				
<b>110</b>	<b><i>Staff in active employment</i></b>				
1 1 0 0	Basic salaries	13 900 000	-711 900	14 611 900	Staff Regulations of officials and Conditions of employment of other servants of the European Union, in particular Articles 62 and 66 thereof. This appropriation is intended to cover basic salaries of officials and temporary staff.
1 1 0 1	Family allowances	1 340 800	-100 000	1 440 800	Staff Regulations of officials of the European Union, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff.
1 1 0 2	Expatriation and foreign-residence allowances	2 259 200	0	2 259 200	Staff Regulations of officials of the European Union, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff.
1 1 0 3	Secretarial allowances	23 100	0	23 100	Staff Regulations of officials of the European Union, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.
	<i>Article 110 — Total</i>	17 523 100	-811 900	18 335 000	
<b>111</b>	<b><i>Auxiliary staff and local staff</i></b>				
1 1 1 3	Trainees	15 600	2 000	13 600	This appropriation is intended to cover expenditure relating to trainees.
1 1 1 5	Contract staff	1 212 600	180 000	1 032 600	Conditions of employment of other servants of the European Union, in particular Article 3a and Title IV thereof.

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
	<i>Article 111 — Total</i>	1 228 200	182 000	1 046 200	
<b>112</b>	<b><i>Professional training of staff</i></b>				
1 1 2 0	Professional training of staff	182 600	0	182 600	Staff Regulations of officials of the European Union, in particular Article 24a thereof.
	<i>Article 112 — Total</i>	182 600	0	182 600	
<b>113</b>	<b><i>Employer's social security contributions</i></b>				
1 1 3 0	Insurance against sickness	496 900	0	496 900	Staff Regulations of officials of the European Union, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Union.
1 1 3 1	Insurance against accidents and occupational disease	81 500	-31 000	112 500	Staff Regulations of officials of the European Union, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease.
1 1 3 2	Insurance against unemployment	115 000	-35 000	150 000	Conditions of employment of other servants of the European Union, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment.
1 1 3 3	Constitution or maintenance of pension rights	p.m.	0	p.m.	Conditions of employment of other servants of the European Union, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1 1 3 4	Contribution to the Community pension scheme	3 271 000	-300 000	3 571 000	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme. The budget has been reviewed, taking into account the reduced contribution rate, the level of staff, and the payments during the first half of the year.
	<i>Article 113 — Total</i>	3 964 400	-366 000	4 330 400	



Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
114	<i>Miscellaneous allowances and grants</i>				
1 1 4 0	Childbirth and death allowances and grants	1 000	0	1 000	Staff Regulations of officials of the European Union, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for five children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1100.
1 1 4 1	Travel expenses for annual leave	256 000	-38 000	294 000	Staff Regulations of officials of the European Union, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin. The decrease is due to the changes in the Staff Regulations.
1 1 4 3	Fixed duty allowances	p.m.	0	p.m.	Staff Regulations of officials of the European Union, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
	<i>Article 114 — Total</i>	257 000	-38 000	295 000	
115	<i>Overtime</i>				
1 1 5 0	Overtime	p.m.	0	p.m.	Staff Regulations of officials of the European Union, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in Categories AST and local staff whom it has not been possible to compensate by free time under the normal arrangements.
	<i>Article 115 — Total</i>	p.m.	0	p.m.	
117	<i>Supplementary services</i>				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
1 1 7 1	Freelance interpreters and conference technicians	p.m.	0	p.m.	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement, for freelance interpreters whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1 1 7 5	Agency staff	328 230	31 630	296 600	This appropriation is intended to cover the use of agency staff.
	<i>Article 117 — Total</i>	328 230	31 630	296 600	
<b>118</b>	<b><i>Miscellaneous expenditure on staff recruitment and transfer</i></b>				
1 1 8 0	Miscellaneous expenditure on staff recruitment	51 000	0	51 000	Staff Regulations of officials of the European Union, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures.
1 1 8 1	Travel expenses	10 900	0	10 900	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre.
1 1 8 2	Installation, resettlement and transfer allowances	62 200	0	62 200	Staff Regulations of officials of the European Union, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.
1 1 8 3	Removal expenses	30 700	0	30 700	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
1 1 8 4	Temporary daily subsistence allowances	119 200	0	119 200	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer).
	<i>Article 118 — Total</i>	274 000	0	274 000	
<b>119</b>	<b><i>Salary weightings and adjustments to remuneration</i></b>				
1 1 9 0	Salary weightings	2 500	0	2 500	Staff Regulations of officials of the European Union, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
	<i>Article 119 — Total</i>	2 500	0	2 500	
	<b>CHAPTER 11 — TOTAL</b>	<b>23 760 030</b>	<b>-1 002 270</b>	<b>24 762 300</b>	
<b>13</b>	<b>MISSIONS AND DUTY TRAVEL</b>				
<b>130</b>	<b><i>Missions and duty travel</i></b>				
1 3 0 0	Mission expenses, duty travel expenses and other ancillary expenditure	72 400	0	72 400	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interest of the Centre, in accordance with the provisions of the Staff Regulations of officials of the European Union.
	<i>Article 130 — Total</i>	72 400	0	72 400	
<b>131</b>	<b><i>Missions and duty travel linked to training</i></b>				
1 3 1 0	Mission expenses linked to training	35 000	0	35 000	This appropriation is intended to cover mission expenditure during training outside Luxembourg.

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
	<i>Article 131 — Total</i>	35 000	0	35 000	
	<b>CHAPTER 13 — TOTAL</b>	<b>107 400</b>	<b>0</b>	<b>107 400</b>	
14	SOCIO-MEDICAL INFRASTRUCTURE				
140	<i>Socio-medical infrastructure</i>				
1 4 0 0	Restaurants and canteens	p.m.	0	p.m.	
	<i>Article 140 — Total</i>	p.m.	0	p.m.	
141	<i>Medical service</i>				
1 4 1 0	Medical service	53 000	0	53 000	Staff Regulations of officials of the European Union, in particular Article 59 thereof and Article 8 of Annex II thereto.
	<i>Article 141 — Total</i>	53 000	0	53 000	
142	<i>Other expenditure</i>				
1 4 2 0	Other expenditure	227 500	15 000	212 500	Participation in the Committee on Social Activities. The forecast is based on the forecast by the Commission's Office for Infrastructure and Logistics (OIL).
1 4 2 1	Social relations	14 000	0	14 000	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
	<i>Article 142 — Total</i>	241 500	15 000	226 500	
	<b>CHAPTER 14 — TOTAL</b>	<b>294 500</b>	<b>15 000</b>	<b>279 500</b>	
15	MOBILITY				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
152	<i>Mobility</i>				
1 5 2 0	Staff exchanges	p.m.	0	p.m.	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
1 5 2 1	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	0	p.m.	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
	<i>Article 152 — Total</i>	p.m.	0	p.m.	
	<b>CHAPTER 15 — TOTAL</b>	<b>p.m.</b>	<b>0</b>	<b>p.m.</b>	
16	<b>SOCIAL SERVICES</b>				
160	<i>Welfare service</i>				
1 6 0 0	Special assistance grants	p.m.	0	p.m.	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
	<i>Article 160 — Total</i>	p.m.	0	p.m.	
162	<i>Other expenditure</i>				
1 6 2 0	Other expenditure	p.m.	0	p.m.	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
	<i>Article 162 — Total</i>	p.m.	0	p.m.	
163	<i>Early childhood centre</i>				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
1 6 3 0	Early childhood centre	91 000	0	91 000	This appropriation is intended to cover the Centre's share of the cost of childcare for the Centre's staff in nurseries not managed by the Commission. Forecast for 2014 submitted by the European Parliament.
	<i>Article 163 — Total</i>	91 000	0	91 000	
<b>164</b>	<b><i>Additional aid for disabled persons</i></b>				
1 6 4 0	Additional aid for disabled persons	1 000	0	1 000	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
	<i>Article 164 — Total</i>	1 000	0	1 000	
	<b>CHAPTER 16 — TOTAL</b>	<b>92 000</b>	<b>0</b>	<b>92 000</b>	
<b>17</b>	<b>ENTERTAINMENT AND REPRESENTATION</b>				
<b>170</b>	<b><i>Entertainment and representation</i></b>				
1 7 0 0	Entertainment and representation expenses	2 000	0	2 000	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
	<i>Article 170 — Total</i>	2 000	0	2 000	
	<b>CHAPTER 17 — TOTAL</b>	<b>2 000</b>	<b>0</b>	<b>2 000</b>	
<b>19</b>	<b>PENSIONS</b>				
<b>190</b>	<b><i>Pensions</i></b>				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
1 9 0 0	Pensions and severance grants	p.m.	0	p.m.	This appropriation is intended to cover pensions and severance grants.
	<i>Article 190 — Total</i>	p.m.	0	p.m.	
	<b>CHAPTER 19 — TOTAL</b>	<b>p.m.</b>	<b>0</b>	<b>p.m.</b>	
	<b>Title 1 — Total</b>	<b>24 255 930</b>	<b>-987 270</b>	<b>25 243 200</b>	
<b>2</b>	<b>BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE</b>				
<b>20</b>	<b>INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS</b>				
<i>200</i>	<i>Investment in immovable property, rental of buildings and associated costs</i>				
2 0 0 0	Rental of buildings and associated costs	1 824 000	0	1 824 000	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Centre.
	<i>Article 200 — Total</i>	1 824 000	0	1 824 000	
<i>201</i>	<i>Insurance</i>				
2 0 1 0	Insurance	12 900	0	12 900	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre.
	<i>Article 201 — Total</i>	12 900	0	12 900	
<i>202</i>	<i>Water, gas, electricity and heating</i>				
2 0 2 0	Water, gas, electricity and heating	208 600	0	208 600	This appropriation is intended to cover routine expenditure.

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
	<i>Article 202 — Total</i>	208 600	0	208 600	
<b>203</b>	<b><i>Cleaning and maintenance</i></b>				
2 0 3 0	Cleaning and maintenance	219 400	0	219 400	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs.
	<i>Article 203 — Total</i>	219 400	0	219 400	
<b>204</b>	<b><i>Fitting-out of premises</i></b>				
2 0 4 0	Fitting-out of premises	81 400	5 400	76 000	This appropriation is intended to cover the fitting-out of the premises and repairs in the building. The increase is needed to cover part of the expenditure related to the hosting of data service for the European Railway Agency, for which the Centre will receive revenue in revenue item 1019.
	<i>Article 204 — Total</i>	81 400	5 400	76 000	
<b>205</b>	<b><i>Security and surveillance of buildings</i></b>				
2 0 5 0	Security and surveillance of buildings	184 900	-23 300	208 200	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, and costs of carrying out statutory inspections.
	<i>Article 205 — Total</i>	184 900	-23 300	208 200	
<b>206</b>	<b><i>Acquisition of immovable property</i></b>				
2 0 6 0	Acquisition of immovable property	p.m.	0	p.m.	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
	<i>Article 206 — Total</i>	p.m.	0	p.m.	



Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
208	<i>Expenditure preliminary to the acquisition or construction of immovable property</i>				
2 0 8 0	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	0	p.m.	This appropriation is intended to cover expenditure on experts' reports relating to immovable property.
	<i>Article 208 — Total</i>	p.m.	0	p.m.	
209	<i>Other expenditure</i>				
2 0 9 0	Other expenditure	p.m.	0	p.m.	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
	<i>Article 209 — Total</i>	p.m.	0	p.m.	
	<b>CHAPTER 20 — TOTAL</b>	<b>2 531 200</b>	<b>-17 900</b>	<b>2 549 100</b>	
21	<b>DATA PROCESSING</b>				
210	<i>Information technology</i>				
2 1 0 0	Purchase, work on, servicing and maintenance of hardware and software	1 440 000	0	1 440 000	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Telecommunication equipment, copiers and printers are also recorded under this item.
	<i>Article 210 — Total</i>	1 440 000	0	1 440 000	
212					
2 1 2 0	External services for the operation, implementation, development and maintenance of software and systems	1 470 000	190 000	1 280 000	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.). The increase is needed to enable a supplementary module for the budgeting tool and to develop a tool for strategy planning and monitoring.

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
	<i>Article 212 — Total</i>	1 470 000	190 000	1 280 000	
	<b>CHAPTER 21 — TOTAL</b>	<b>2 910 000</b>	<b>190 000</b>	<b>2 720 000</b>	
<b>22</b>	<b>MOVABLE PROPERTY AND ASSOCIATED COSTS</b>				
<b>220</b>	<i>Technical installations and electronic office equipment</i>				
2 2 0 0	New purchases	p.m.	0	p.m.	This budget item will not be used as from 2014.
2 2 0 3	Maintenance, use and repair	p.m.	0	p.m.	This budget item will not be used as from 2014.
2 2 0 4	Office equipment	17 500	0	17 500	This appropriation is intended to cover the purchase, leasing, maintenance and repair of electronic office equipment and technical installations, excluding equipment such as printers and copiers. Appropriations in 2014 are intended for the replacement of old projectors, screens, etc.
	<i>Article 220 — Total</i>	17 500	0	17 500	
<b>221</b>	<i>Furniture</i>				
2 2 1 0	New purchases	33 000	0	33 000	This appropriation is intended to cover the purchase, replacement, maintenance, use and repair of furniture. Appropriations in 2014 are for the purchase of equipment in one meeting room and the replacement of some office furniture.
2 2 1 1	Replacement	p.m.	0	p.m.	This budget item will not be used as from 2014.
2 2 1 2	Maintenance, use and repair	p.m.	0	p.m.	This budget item will not be used as from 2014.
	<i>Article 221 — Total</i>	33 000	0	33 000	
<b>223</b>	<i>Vehicles</i>				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
2 2 3 0	New purchases of vehicles	p.m.	0	p.m.	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2 2 3 2	Hire of vehicles	23 500	-4 000	27 500	This appropriation is intended to cover the rental in the form of a long-term contract of official vehicles, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2 2 3 3	Maintenance, use and repair of vehicles	10 500	0	10 500	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport.
	<i>Article 223 — Total</i>	34 000	-4 000	38 000	
<b>225</b>	<b><i>Documentation and library expenditure</i></b>				
2 2 5 0	Library stocks, purchase of books	22 000	0	22 000	This appropriation is intended to cover the purchase of library stocks, subscriptions to newspapers, periodicals, online services such as dictionaries, as well as other documentation and library expenditure.
2 2 5 2	Subscriptions to newspapers and periodicals	p.m.	0	p.m.	This budget item will not be used as from 2014.
2 2 5 3	Dictionaries for translators	p.m.	0	p.m.	This budget item will not be used as from 2014.
2 2 5 5	Documentation, translation and multilingual tools	600 000	0	600 000	This appropriation is intended to cover expenditure on documentation, translation and multilingual tools, such as the acquisition, consolidation and extension of the contents of linguistic and terminological databases, translation memories and automatic translation dictionaries. The amount in 2014 is for the creation of reliable, high-quality translation memory databases.
	<i>Article 225 — Total</i>	622 000	0	622 000	
	<b>CHAPTER 22 — TOTAL</b>	<b>706 500</b>	<b>-4 000</b>	<b>710 500</b>	
<b>23</b>	<b>CURRENT ADMINISTRATIVE EXPENDITURE</b>				
<b>230</b>	<b><i>Stationery and office supplies</i></b>				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
2 3 0 0	Stationery and office supplies	25 200	0	25 200	This appropriation is intended to cover the purchase of paper and office supplies.
	<i>Article 230 — Total</i>	25 200	0	25 200	
<b>232</b>	<b><i>Financial expenses</i></b>				
2 3 2 0	Bank charges	4 500	0	4 500	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2 3 2 1	Exchange-rate losses	p.m.	0	p.m.	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
	<i>Article 232 — Total</i>	4 500	0	4 500	
<b>233</b>	<b><i>Legal expenses</i></b>				
2 3 3 0	Legal expenses	15 000	5 000	10 000	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts.
	<i>Article 233 — Total</i>	15 000	5 000	10 000	
<b>234</b>	<b><i>Damages</i></b>				
2 3 4 0	Damages	p.m.	0	p.m.	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
	<i>Article 234 — Total</i>	p.m.	0	p.m.	
<b>235</b>	<b><i>Other operating expenditure</i></b>				
2 3 5 0	Miscellaneous insurance	15 100	0	15 100	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2 3 5 2	Miscellaneous expenditure on internal meetings	4 000	0	4 000	This appropriation is intended to cover costs relating to the organisation of internal meetings.

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
2 3 5 3	Departmental removals	6 000	0	6 000	This appropriation is intended to cover the cost of removals both within the building and to a new building.
2 3 5 9	Other expenditure	1 200	0	1 200	This appropriation is intended to cover other operating expenditure not specifically provided for.
	<i>Article 235 — Total</i>	26 300	0	26 300	
<b>236</b>	<b><i>External audit and evaluation services</i></b>				
2 3 6 0	External audit and evaluation services	25 000	25 000		This new budget item is intended to cover audit and evaluation services provided to the Centre by external entities. The audits have previously been performed by the European Court of Auditors.
	<i>Article 236 — Total</i>	25 000	25 000		
<b>239</b>	<b><i>Interinstitutional services</i></b>				
2 3 9 0	Translation services provided by the Commission	p.m.	0	p.m.	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Centre.
2 3 9 1	Interpreting	p.m.	-6 000	6 000	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU institutions. An amount of EUR 6 000 was forecast for a workshop for external translators, but the workshop was held without interpreting.
2 3 9 2	Administrative assistance from the Commission	148 400	0	148 400	This appropriation is intended to cover administrative assistance provided by the Commission for the Centre.
2 3 9 3	Publications	25 000	0	25 000	This appropriation is intended to cover mainly the costs of publishing the Centre's budget, activity report and other communication and publicity activities.
2 3 9 4	Dissemination	5 000	0	5 000	This appropriation is intended to cover 'dissemination' activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
2 3 9 5	Other services provided by institutions and agencies	2 000	2 000		This new budget item is intended to cover services provided to the Centre by institutions and agencies, such as services provided within the framework of agency coordination.

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
	<i>Article 239 — Total</i>	180 400	-4 000	184 400	
	<b>CHAPTER 23 — TOTAL</b>	<b>276 400</b>	<b>26 000</b>	<b>250 400</b>	
24	POSTAGE AND TELECOMMUNICATIONS				
240	<i>Postage</i>				
2 4 0 0	Postage and delivery charges	34 800	-5 000	39 800	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post.
	<i>Article 240 — Total</i>	34 800	-5 000	39 800	
241	<i>Telecommunications</i>				
2 4 1 0	Telephone, telegraph, telex, radio and television and subscriptions and charges	192 000	0	192 000	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications. Expenditure relating to telecommunications equipment is recorded under Item 2100.
	<i>Article 241 — Total</i>	192 000	0	192 000	
	<b>CHAPTER 24 — TOTAL</b>	<b>226 800</b>	<b>-5 000</b>	<b>231 800</b>	
25	EXPENDITURE ON MEETINGS				
250	<i>Expenditure on formal and other meetings</i>				
2 5 0 0	Meetings in general	10 000	0	10 000	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars.
	<i>Article 250 — Total</i>	10 000	0	10 000	

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
255	<i>Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings</i>				
2 5 5 0	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	0	20 000	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. It is also intended to cover the costs relating to the organisation of external meetings not covered by the existing infrastructure. Meetings in 2014 include a conference for external contractors in the field of translation services and a meeting of the network of clients' translation contacts.
	<i>Article 255 — Total</i>	20 000	0	20 000	
	<b>CHAPTER 25 — TOTAL</b>	<b>30 000</b>	<b>0</b>	<b>30 000</b>	
26	<b>GOVERNING BODY OF THE CENTRE</b>				
260	<i>Expenditure on formal and other meetings</i>				
2 6 0 0	Management Board meetings	24 000	-6 000	30 000	Appropriations for travel and subsistence and incidental expenses incurred by members of the Management Board invited to take part in meetings, committees and working groups.
	<i>Article 260 — Total</i>	24 000	-6 000	30 000	
261	<i>Organisation of Management Board meetings</i>				
2 6 1 0	Organisation of Management Board meetings	4 500	0	4 500	This appropriation is intended to cover the organisation of Management Board meetings.
	<i>Article 261 — Total</i>	4 500	0	4 500	
265	<i>Interpreting</i>				

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
2 6 5 0	Interpreting	106 300	0	106 300	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU Institutions for Management Board meetings.
	<i>Article 265 — Total</i>	106 300	0	106 300	
	<b>CHAPTER 26 — TOTAL</b>	<b>134 800</b>	<b>-6 000</b>	<b>140 800</b>	
27	<b>INFORMATION: ACQUISITION. ARCHIVING. PRODUCTION AND DISSEMINATION</b>				
270	<i>Limited consultations, studies and surveys</i>				
2 7 0 0	Limited consultations, studies and surveys	37 000	12 000	25 000	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancy, studies and surveys, namely assessment reports and the fees of external consultants.
	<i>Article 270 — Total</i>	37 000	12 000	25 000	
	<b>CHAPTER 27 — TOTAL</b>	<b>37 000</b>	<b>12 000</b>	<b>25 000</b>	
	<b>Title 2 — Total</b>	<b>6 852 700</b>	<b>195 100</b>	<b>6 657 600</b>	
3	<b>OPERATIONAL EXPENDITURE</b>				
30	<b>EXTERNAL TRANSLATION SERVICES</b>				
300	<i>External translation services</i>				
3 0 0 0	External translation services	16 593 000	1 890 000	14 703 000	This appropriation is intended to cover expenditure relating to the services of external service providers for language services, namely translation of documents and Community trademarks, revision and modification of translations and language editing, as well as terminology work and translation and revision of term lists). The increase is needed due to the clients updated forecasts.



Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
	<i>Article 300 — Total</i>	16 593 000	1 890 000	14 703 000	
	<b>CHAPTER 30 — TOTAL</b>	<b>16 593 000</b>	<b>1 890 000</b>	<b>14 703 000</b>	
<b>31</b>	<b>EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION</b>				
<i>310</i>	<i>Expenditure relating to interinstitutional cooperation</i>				
3 1 0 0	Interinstitutional cooperation in the language field	705 000	0	705 000	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpretation (ICTI) with a view to promoting interinstitutional cooperation in the language field.
	<i>Article 310 — Total</i>	705 000	0	705 000	
	<b>CHAPTER 31 — TOTAL</b>	<b>705 000</b>	<b>0</b>	<b>705 000</b>	
<b>32</b>	<b>EXPENDITURE RELATING TO THE E-CDT PROGRAMME</b>				This chapter, created for the 2014 budget, holds appropriations for expenditure relating to the e-CdT programme, transferred from the 'Reserve for exceptional investments' - in particular the allocation made in 2011 - to income Item 5010.
<i>320</i>	<i>Expenditure relating to the e-CdT programme</i>				
3 2 0 0	Mission expenses and other staff expenditure relating to the e-CdT programme	3 000	0	3 000	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by staff while on mission relating to the e-CdT programme.
3 2 0 1	Miscellaneous operating expenditure relating to the e-CdT programme	5 000	0	5 000	This appropriation is intended to cover miscellaneous operating expenditure relating to the e-CdT programme, except IT expenditure.
3 2 0 2	Expenditure for hardware and software relating to the e-CdT programme	209 000	0	209 000	This appropriation is intended to cover expenditure for hardware and software relating to the e-CdT programme.
3 2 0 3	Information technology consultancy relating to the e-CdT programme	720 000	0	720 000	This appropriation is intended to cover expenditure for IT consultancy relating to the e-CdT programme.

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
	<i>Article 320 — Total</i>	937 000	0	937 000	
	<b>CHAPTER 32 — TOTAL</b>	<b>937 000</b>	<b>0</b>	<b>937 000</b>	
	<b>Title 3 — Total</b>	<b>18 235 000</b>	<b>1 890 000</b>	<b>16 345 000</b>	
<b>10</b>	<b>RESERVES</b>				
<b>100</b>	<b>PROVISIONAL APPROPRIATIONS</b>				
<b>1000</b>	<b>Provisional appropriations</b>				
1 0 0 0 3	Reserve for stability pricing	6 924 411	3 460 111	3 464 300	Reserve created in 2011 for stability pricing. The total amount of the reserve is EUR 15 629 552.
1 0 0 0 4	Reserve for the permanent prefinancing fund	p.m.	0	p.m.	Reserve to create the permanent prefinancing fund provided for by Article 67a of the Financial Regulation of the Translation Centre. Article 58(2) of the detailed rules for the implementation of the Financial Regulation states that the amount of this fund may not be less than four twelfths of the appropriations for the financial year. The total amount of the reserve is EUR 16 529 466.
1 0 0 0 5	Reserve for the disputed salary increase	p.m.	0	p.m.	Following the decision of the Council and the Parliament on the disputed salary adjustments for 2011 and 2012, it is not necessary to set aside a reserve for the effect on the 2014 year's salaries. The full reserve was cancelled in the Centre's first amending budget 2014.
1 0 0 0 6	Reserve for exceptional investments	p.m.	0	p.m.	No appropriations have been set aside 2014 to cover exceptional investments. The total amount of the reserve is EUR 2 993 258, taking into account the consumption in revenue item 5010.
1 0 0 0 7	Reserve for relocation expenses	p.m.	0	p.m.	This reserve was created in 2012 to cover expenses relating to the Centre's relocation in 2013. The reserve was consumed in full in 2013.
	<i>Article 1000 — Total</i>	6 924 411	3 460 111	3 464 300	
	<b>CHAPTER 100 — TOTAL</b>	<b>6 924 411</b>	<b>3 460 111</b>	<b>3 464 300</b>	

Title Chapter Article Item	Heading	New amount 2014	Amending budget 2/2014	Amending budget 1/2014	Remarks
	Title 10 — Total	6 924 411	3 460 111	3 464 300	
	<b>GRAND TOTAL</b>	<b>56 268 041</b>	<b>4 557 941</b>	<b>51 710 100</b>	

## ANNEX 1 – ESTABLISHMENT PLAN

No changes have been made in the establishment plan during 2014. It is included in the second amending budget for information.

Function groups and grades	2012		2013		2014	
	Filled on 31.12.2012		Authorised under the budget		Authorised under the budget	
	Permanent posts	Temporary staff	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0
AD 15	0	0	0	1	0	1
AD 14	1	1	1	0	1	0
AD 13	0	0	0	0	0	0
AD 12	5	3	8	3	10	4
AD 11	10	8	9	9	9	8
AD 10	8	6	10	5	8	6
AD 9	2	6	2	10	3	11
AD 8	4	8	4	8	8	7
AD 7	8	20	7	23	2	24
AD 6	1	11	4	17	4	19
AD 5	3	27	0	17	0	12
<b>TOTAL AD</b>	<b>42</b>	<b>90</b>	<b>45</b>	<b>93</b>	<b>45</b>	<b>92</b>
AST 11	0	0	0	0	0	0
AST 10	0	0	0	0	0	0
AST 9	0	1	0	1	1	1
AST 8	5	0	5	0	4	0
AST 7	1	3	2	3	2	3
AST 6	3	2	2	2	2	2
AST 5	1	4	2	9	2	12
AST 4	4	11	3	12	3	14
AST 3	3	21	2	18	0	13
AST 2	0	4	0	6	0	7
AST 1	0	4	0	1	0	0
<b>TOTAL AST</b>	<b>17</b>	<b>50</b>	<b>16</b>	<b>52</b>	<b>14</b>	<b>52</b>
<b>TOTAL</b>	<b>59</b>	<b>140</b>	<b>61</b>	<b>145</b>	<b>59</b>	<b>144</b>
<b>TOTAL STAFF</b>	<b>199</b>		<b>206</b>		<b>203</b>	