



Management Board

AMENDING BUDGET 1/2012

CT/CA-033/2012/01EN

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I. INTRODUCTION

As every year in June, the Translation Centre asked its clients to update their forecasts for the volume of translation they intend to send the Centre. Based on the updated information, and in accordance with Article 28 of its Financial Regulation of 25 March 2009, the Centre has drawn up this amending budget 1/2012, which incorporates the following changes:

- A decrease in expected revenue for the Centre of -3,8 % (- EUR 1.6 million), due to the decrease in volumes, has been entered into the budget.
- The accumulated surplus from previous years (EUR 2 973 349) has been introduced into the budget.
- A part of the reserve fund for exceptional investments (EUR 56 400) has been introduced into the budget.
- Transfers made during the year have been recorded in the budget, to present an up-to-date allocation of resources.
- All expenditure items have been re-examined in order to balance the budget and to allocate resources most appropriately, and the changes have been introduced into the budget.

STATEMENT OF REVENUE

The following amendments have been made to the statement of revenue:

- a) Updating of the budget forecasts for clients, on the basis of their most recent estimates of their translation requirements. To summarise, the result is a decrease of EUR 1 804 900 in Title 1 ('Payments from the agencies, offices, institutions and bodies') and an increase of EUR 198 500 in Title 3 ('Interinstitutional cooperation').

Of the Centre's clients, 25 reported a decreased need for translation services, and eight reported an increased need. It can be noted that the OHIM (Office for Harmonization in the Internal Market), the Centre's biggest client, confirmed its initial forecast for the year. For those clients which did not confirm their forecasts, any amount already invoiced for translation orders from 2012 were included in the budget if it exceeded the initial forecast.

- b) Reduction in bank interest of EUR 45 000 in comparison with the amount forecast in the initial budget (Title 4). This is a result of lower interest rates on the Centre's accounts.
- c) In accordance with Article 16 of the Financial Regulation, the sum corresponding to the accumulated budget surplus from previous years, namely EUR 2 973 349, has been entered as revenue for 2012.
- d) An amount of EUR 56 400 has been introduced as Item 5010 ('Transfer from reserve fund for exceptional investments'), to be used for the e-CdT programme.
- e) In the initial budget for 2012, in order not to increase prices, the Centre included EUR 598 500 from the reserve for stability pricing to balance the budget. In the amending budget, thanks to the introduction of the accumulated surplus from previous years, this amount is no longer necessary to balance the budget and can be reallocated to the reserve for stability pricing.

- f) Creation of a new budget line, Item 1051, following the conclusion of agreements with a new client, the European Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (IT Agency). The IT Agency has already ordered translations from the Centre. The income from these orders is included in Item 3000 ('European Commission'), as the agency has not gained financial autonomy at the time of preparation of this budget. In 2012 the Centre also concluded an agreement with the European Economic and Social Committee (EESC), already included in the budget as Item 3007.

1051	European Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (IT Agency)	p.m.
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STATEMENT OF EXPENDITURE

The Translation Centre has re-examined the expenditure items in the budget for 2012, for the reasons mentioned in the introduction, and has entered the following amendments in the statement of expenditure:

- a) A reduction in appropriations allocated for expenditure under Title 1 ('Staff') of EUR 678 000.
- i) this reduction is mainly due to the departure of staff, many of whom have been or will be replaced by agency staff, which explains the increase of EUR 173 100 for agency staff (Item 1175). This amount has already been transferred from Item 1100 ('Basic salaries'). The current appropriations for basic salaries and family allowances (Items 1100 and 1101), after a decrease of EUR 750 000 in the amending budget, cover the number of active members of staff at the end of June 2012 (199). They also allow for planned recruitment to replace departing staff. In addition, appropriations for the disputed salary increase for 2011 (EUR 380 000) are included in the appropriations;
 - ii) appropriations for Item 1420 ('Other expenditure') have been increased by EUR 70 000 due to a revised forecast from the Commission-OIL. The increase relates to the application of a collective convention to the agents employed under national law by the Commission in the Early Childhood Centre (CPE);
 - iii) two items have received slight increases in appropriations: Item 1140 ('Childbirth and death allowances and grants') (+ EUR 1 575) and Item 1400 ('Restaurants and canteens') (+ EUR 2 000).

- b) A reduction in appropriations allocated for expenditure under Title 2 ('Buildings, equipment and miscellaneous operating expenditure') of EUR 74 400. A couple of adjustments have been made to items under this title, through transfers or in the amending budget. The most significant are:
- i) a reduction of EUR 155 500 in Item 2000 ('Rental of buildings and associated costs'), due to a recalculation of needs. Part of the decrease has been transferred to other items relating to the buildings, such as Item 2020 ('Water, gas, electricity and heating'). This reflects the difficulties in precisely estimating such expenses several months before the budget year;
 - ii) an increase of EUR 14 900 in Item 2392 ('Administrative assistance from the Commission'). This increase corresponds to expenses relating to Sysper2 and the handling of the Centre's missions (MIPS) by PMO (Paymaster's Office);
 - iii) an increase of EUR 25 000 in Item 2650 ('Interpreting'), which covers interpreting services for Management Board meetings. An increase is needed because expenditure on interpreting at the 38th meeting was higher than initially forecast due to the amount corresponding to travel allowances, which is not possible to forecast in advance.
- c) An increase in appropriations allocated for expenditure under Title 3 ('Operational expenditure') of EUR 396 175. The increase in Item 3000 ('External translation services'), despite lower forecasts from the clients, relates to expenses for translations ordered by the clients in 2011, but sent to freelance translators in 2012, and for which no resources were allocated in the initial budget. The additional need amounts to EUR 680 000. Part of this is offset by the decreased need following the clients' revised forecasts.
- d) An increase in allocations under Title 10 ('Reserves') of EUR 1 139 074. The amount corresponds to the estimated budget surplus for 2012, and is injected to further strengthen Item 10003 ('Reserve for stability pricing').

ESTABLISHMENT PLAN

At the end of June 2012 the Centre had 199 active members of staff; the establishment plan contains a total of 215 posts. The plan included in this amending budget has been revised, because a number of posts have been reallocated to lower grades. The Centre is recruiting new staff to replace departing staff, while respecting the threshold of 206 posts, approved by the Centre's Management Board of 22 March 2012 through the preliminary draft budget for 2013.

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title Chapter	Heading	New amount 2012	Amending budget 1/2012	Budget 2012
	REVENUE			
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	38 120 100	-1 804 900	39 925 000
2	SUBSIDY FROM THE COMMISSION	p.m.		p.m.
3	INTERINSTITUTIONAL COOPERATION	2 456 600	198 500	2 258 100
4	OTHER REVENUE	453 000	-42 000	495 000
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVE FUNDS FROM PREVIOUS YEARS	3 804 549	2 431 249	1 373 300
6	REFUNDS	p.m.		p.m.
	GRAND TOTAL	44 834 249	782 849	44 051 400
	EXPENDITURE			
1	STAFF	24 992 100	-678 000	25 670 100
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	5 495 600	-74 400	5 570 000
3	OPERATIONAL EXPENDITURE	13 207 475	396 175	12 811 300
10	RESERVES	1 139 074	1 139 074	p.m.
	GRAND TOTAL	44 834 249	782 849	44 051 400

III. STATEMENT OF REVENUE 2012

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES				
10	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES				
100	<i>Payments from the agencies, offices, institutions and bodies</i>				Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
1000	European Environment Agency (EEA)	349 200	49 200	300 000	
1001	European Training Foundation (ETF)	250 200	0	250 200	
1002	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	718 700	0	718 700	
1003	European Medicines Agency (EMA)	2 772 900	-284 100	3 057 000	
1004	European Agency for Safety and Health at Work (EU- OSHA)	683 900	-54 000	737 900	
1005	Office for Harmonization in the Internal Market (OHIM)	5 258 700	0	5 258 700	
1006	OHIM trademarks	15 770 800	0	15 770 800	
	Implementation of TM pricing scale per volume	p.m.	0	p.m.	
1007	Community Plant Variety Office (CPVO)	120 000	0	120 000	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 0 0 8	European Police Office (Europol)	475 000	-541 400	1 016 400	
1 0 0 9	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	483 700	-116 300	600 000	
	<i>Article 1 0 0 – Total</i>	26 883 100	-946 600	27 829 700	
1 0 1					
1 0 1 0	European Centre for the Development of Vocational Training (CEDEFOP)	65 600	-55 700	121 300	
1 0 1 2	European Union Agency for Fundamental Rights (FRA)	866 700	-190 600	1 057 300	
1 0 1 3	European Agency for Reconstruction (EAR)	p.m.	0	p.m.	
1 0 1 4	European Investment Bank (EIB)	p.m.	0	p.m.	
1 0 1 5	European Food Safety Authority (EFSA)	446 000	93 600	352 400	
1 0 1 6	European Judicial Cooperation Unit (Eurojust)	2 500	-2 500	5 000	
1 0 1 7	European Maritime Safety Agency (EMSA)	200 000	0	200 000	
1 0 1 8	European Aviation Safety Agency (EASA)	1 568 600	63 100	1 505 500	
1 0 1 9	European Railway Agency (ERA)	550 000	-200 000	750 000	
	<i>Article 1 0 1 – Total</i>	3 699 400	-292 100	3 991 500	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 0 2					
1 0 2 0	European Network and Information Security Agency (ENISA)	31 500	11 500	20 000	
1 0 2 1	European Centre for Disease Prevention and Control (ECDC)	200 000	10 800	189 200	
1 0 2 2	European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union (FRONTEX)	398 900	0	398 900	
1 0 2 3	Education, Audiovisual and Culture Executive Agency (EACEA)	629 800	-70 200	700 000	
1 0 2 4	Executive Agency for Competitiveness and Innovation (EACI)	17 000	-23 700	40 700	
1 0 2 5	European Police College (CEPOL)	110 000	0	110 000	
1 0 2 6	Executive Agency for Health and Consumers (EAHC)	62 800	-48 300	111 100	
1 0 2 7	European GNSS Supervisory Authority (GSA)	24 600	0	24 600	
1 0 2 8	European Defence Agency (EDA)	5 000	0	5 000	
1 0 2 9	European Chemicals Agency (ECHA)	4 081 100	-324 300	4 405 400	Income related to the hosting of ECHA-term at the Translation Centre is included.
	<i>Article 1 0 2 – Total</i>	5 560 700	-444 200	6 004 900	
1 0 3					

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 0 3 0	European Fisheries Control Agency (EFCA)	157 000	0	157 000	
1 0 3 1	Fusion for Energy (F4E)	25 000	-25 000	50 000	
1 0 3 2	European Union Satellite Centre (EUSC)	p.m.	0	p.m.	
1 0 3 3	Trans-European Transport Network Executive Agency (TEN-T EA)	26 100	-900	27 000	
1 0 3 4	European Institute of Innovation and Technology (EIT)	59 900	-60 400	120 300	
1 0 3 5	European Research Council Executive Agency (ERC)	43 700	-19 800	63 500	
1 0 3 6	Research Executive Agency (REA)	8 000	-17 200	25 200	
1 0 3 7	Clean Sky Joint Undertaking (CSJU)	8 000	0	8 000	
1 0 3 8	European Institute for Gender Equality (EIGE)	197 300	-18 200	215 500	
1 0 3 9	SESAR Joint Undertaking (SJU)	24 100	0	24 100	
	<i>Article 1 0 3 – Total</i>	549 100	-141 500	690 600	
1 0 4					
1 0 4 0	European Data Protection Supervisor (EDPS)	807 000	-173 000	980 000	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 0 4 1	Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (ARTEMIS)	4 700	0	4 700	
1 0 4 2	Innovative Medicines Initiative Joint Undertaking (IMI)	5 000	5 000	p.m.	
1 0 4 3	Fuel Cells and Hydrogen Joint Undertaking (FCH JU)	6 700	4 200	2 500	
1 0 4 4	European Nanoelectronics Initiative Advisory Council Joint Undertaking (ENIAC JU)	p.m.	0	p.m.	
1 0 4 5	European Asylum Support Office (EASO)	70 000	70 000	p.m.	
1 0 4 6	Agency for the cooperation of Energy Regulators (ACER)	32 200	27 800	4 400	
1 0 4 7	European Securities and Market Authority (ESMA)	442 200	225 500	216 700	
1 0 4 8	European Banking Authority (EBA)	50 000	-150 000	200 000	
1 0 4 9	European Insurance and Occupational Pension Authority (EIOPA)	7 000	7 000	p.m.	
	<i>Article 1 0 4 – Total</i>	1 424 800	16 500	1 408 300	
1 0 5					
1 0 5 0	Body of European Regulators for Electronic Communications (BEREC)	3 000	3 000	p.m.	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 0 5 1	European Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (IT Agency)	p.m.	0		Up until its financial autonomy, the work for the IT Agency is forecast and recorded on item 3000, European Commission.
	<i>Article 1 0 5 – Total</i>	3 000	3 000	p.m.	
	CHAPTER 1 0 – TOTAL	38 120 100	-1 804 900	39 925 000	
	Title 1 – Total	38 120 100	-1 804 900	39 925 000	
2	SUBSIDY FROM THE COMMISSION				
2 0	SUBSIDY FROM THE COMMISSION				
2 0 0	<i>Subsidy from the Commission</i>				Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
2 0 0 0	Subsidy from the Commission	p.m.	0	p.m.	
	<i>Article 2 0 0 – Total</i>	p.m.	0	p.m.	
	CHAPTER 2 0 – TOTAL	p.m.	0	p.m.	
	Title 2 – Total	p.m.	0	p.m.	
3	INTERINSTITUTIONAL COOPERATION				
3 0	INTERINSTITUTIONAL COOPERATION				

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
3 0 0	<i>Interinstitutional cooperation</i>				Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
3 0 0 0	European Commission	953 300	33 300	920 000	Employment, Social Affairs and Inclusion DG EUR 920 000, Home Affairs DG (IT Agency) EUR 33 300.
3 0 0 1	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)	p.m.	0	p.m.	
3 0 0 2	Management of interinstitutional projects	739 300	0	739 300	
3 0 0 3	European Parliament	p.m.	0	p.m.	
3 0 0 4	Council of the European Union	23 800	-19 200	43 000	
3 0 0 5	European Court of Auditors	30 000	-20 000	50 000	
3 0 0 6	Committee of the Regions of the European Union	p.m.	0	p.m.	
3 0 0 7	European Economic and Social Committee	p.m.	0	p.m.	
3 0 0 8	Court of Justice of the European Union	300 000	300 000	p.m.	
	<i>Article 3 0 0 – Total</i>	2 046 400	294 100	1 752 300	
3 0 1					
3 0 1 0	European Central Bank	32 600	-62 900	95 500	
3 0 1 1	European Ombudsman	377 600	-32 700	410 300	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
	<i>Article 3 0 1 – Total</i>	410 200	-95 600	505 800	
	CHAPTER 3 0 – TOTAL	2 456 600	198 500	2 258 100	
	Title 3 – Total	2 456 600	198 500	2 258 100	
4	OTHER REVENUE				
4 0	OTHER REVENUE				
4 0 0	Bank interest				This article covers interest which the Centre will receive on its bank accounts.
4 0 0 0	Bank interest	450 000	-45 000	495 000	
	<i>Article 4 0 0 – Total</i>	450 000	-45 000	495 000	
4 0 1	Miscellaneous repayments				This article covers miscellaneous repayments (private telephone calls, etc.).
4 0 1 0	Miscellaneous repayments	3 000	3 000	p.m.	Income from the sale of phased out desktop computers, laptop computers and screens (CDT/CEI/01/2012)
	<i>Article 4 0 1 – Total</i>	3 000	3 000	p.m.	
	CHAPTER 4 0 – TOTAL	453 000	-42 000	495 000	
	Title 4 – Total	453 000	-42 000	495 000	
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVE FUNDS FROM PREVIOUS YEARS				

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
5 0	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVE FUNDS FROM PREVIOUS YEARS				
5 0 0	Surplus carried over from the previous financial year				
5 0 0 0	Surplus carried over from the previous financial year	2 973 349	2 973 349	p.m.	Surplus carried over from the previous financial year. Article 16 of the Financial Regulation of the Centre of 22 December 2003.
	<i>Article 5 0 0 – Total</i>	2 973 349	2 973 349	p.m.	
5 0 1	Transfers from reserve funds from previous years				
5 0 1 0	Transfer from reserve fund for exceptional investments	831 200	56 400	774 800	EUR 774 800 from the special reserve created for special investments in 2010. Increase in the amending budget is related to the e-CdT programme.
5 0 1 5	Transfer for stability pricing	p.m.	-598 500	598 500	Reserve created in the amending budget 2011. EUR 598 500 were introduced in the initial budget 2012 and is reallocated to the reserve in the amending budget.
	<i>Article 5 0 1 – Total</i>	831 200	-542 100	1 373 300	
	CHAPTER 5 0 – TOTAL	3 804 549	2 431 249	1 373 300	
	Title 5 – Total	3 804 549	2 431 249	1 373 300	
6	REFUNDS				
6 0	REFUNDS TO CLIENTS				
6 0 0	Refunds to clients				

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
6 0 0 0	Refunds to clients	p.m.	0	p.m.	
	<i>Article 6 0 0 – Total</i>	p.m.	0	p.m.	
	CHAPTER 6 0 – TOTAL	p.m.	0	p.m.	
	Title 6 – Total	p.m.	0	p.m.	
	GRAND TOTAL	44 834 249	782 849	44 051 400	

IV. STATEMENT OF EXPENDITURE 2012

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1	STAFF				
11	STAFF IN ACTIVE EMPLOYMENT				
110	Staff in active employment				
1 1 0 0	Basic salaries	14 284 425	-570 575	14 855 000	Staff Regulations of officials and Conditions of employment of other servants of the European Communities, in particular Articles 62 and 66 thereof. This appropriation is intended to cover basic salaries of officials and temporary staff. Appropriations include annual salary increases of 1.7 % for 2011 and 1 % for 2012. The decrease follows the movement of staff first half of 2012. EUR 169 000 of the decrease regards transfers to Item 1175, and EUR 1 575 has been transferred to Item 1140.
1 1 0 1	Family allowances	1 499 300	-350 000	1 849 300	Staff Regulations of officials of the European Communities, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff. The decrease follows the movement of staff first half of 2012, and the reimbursement of education allowances by the Luxembourgish authorities.
1 1 0 2	Expatriation and foreign-residence allowances	2 320 700	-4 100	2 324 800	Staff Regulations of officials of the European Communities, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff. The decrease corresponds to a transfer to Item 1175.
1 1 0 3	Secretarial allowances	29 400	0	29 400	Staff Regulations of officials of the European Communities, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in Category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.
	<i>Article 110 — Total</i>	18 133 825	-924 675	19 058 500	
111	Auxiliary staff and local staff				
1 1 1 0	Auxiliary staff	p.m.	0	p.m.	The Translation Centre does not use auxiliary staff.

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 1 1 1	Auxiliary interpreters	p.m.	0	p.m.	The Translation Centre does not use auxiliary interpreters.
1 1 1 2	Local staff	p.m.	0	p.m.	The Translation Centre does not use local staff.
1 1 1 3	Trainees	13 300	0	13 300	This appropriation is intended to cover expenditure relating to trainees, by developing relations with universities, for example.
1 1 1 5	Contract staff	729 700	0	729 700	Conditions of employment of other servants of the European Communities, in particular Article 3a and Title IV thereof.
<i>Article 111 — Total</i>		743 000	0	743 000	
112	Professional training of staff				
1 1 2 0	Professional training of staff	210 000	0	210 000	Staff Regulations of officials of the European Communities, in particular Article 24a thereof.
<i>Article 112 — Total</i>		210 000	0	210 000	
113	Employer's social security contributions				
1 1 3 0	Insurance against sickness	505 100	0	505 100	Staff Regulations of officials of the European Communities, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Communities. This appropriation is intended to cover the employer's contribution (3.4% of the basic salary); the official's contribution is 1.7% of the basic salary.
1 1 3 1	Insurance against accidents and occupational disease	114 400	0	114 400	Staff Regulations of officials of the European Communities, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease (0.77% of the basic salary). A further 2% is added to the appropriations thus calculated (increasing the rate to 0.7854%) to cover expenditure not covered by the insurance (Article 73 of the Staff Regulations).
1 1 3 2	Insurance against unemployment	155 200	0	155 200	Conditions of employment of other servants of the European Communities, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment. Rate applied: 1.62 % of the basic salary.

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 1 3 3	Constitution or maintenance of pension rights	p.m.	0	p.m.	Conditions of employment of other servants of the European Communities, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1 1 3 4	Contribution to the Community pension scheme	3 571 600	0	3 571 600	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme. The employer's contribution is 23.2 % of the basic salaries, including for contrat staff, the contribution by the staff amounts to 11.6%.
	<i>Article 113 — Total</i>	4 346 300	0	4 346 300	
114	Miscellaneous allowances and grants				
1 1 4 0	Childbirth and death allowances and grants	2 575	1 575	1 000	Staff Regulations of officials of the European Communities, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for 5 children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from Item 1100. Appropriations have been transferred from Item 1100 during the year.
1 1 4 1	Travel expenses for annual leave	297 900	0	297 900	Staff Regulations of officials of the European Communities, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin.
1 1 4 3	Fixed duty allowances	p.m.	0	p.m.	Staff Regulations of officials of the European Communities, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
	<i>Article 114 — Total</i>	300 475	1 575	298 900	
115	Overtime				

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 1 5 0	Overtime	p.m.	0	p.m.	Staff Regulations of officials of the European Communities, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in Categories AST and local staff whom it has not been possible to compensate by free time under the normal arrangements.
	<i>Article 115 — Total</i>	p.m.	0	p.m.	
117	Supplementary services				
1 1 7 1	Freelance interpreters and conference technicians	p.m.	0	p.m.	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement, for freelance interpreters whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1 1 7 5	Agency staff	345 800	173 100	172 700	This appropriation is intended to cover the use of agency staff. The increase is due to an increased need for interim staff, following the departure of staff. Calculation for the equivalent of 5 AST2 posts for 12 months, 2 AST3 posts 12 months and 1 AST3 post 5 months. EUR 169 000 has been transferred from Item 1100 and EUR 4 100 has been transferred from Item 1102.
	<i>Article 117 — Total</i>	345 800	173 100	172 700	
118	Miscellaneous expenditure on staff recruitment and transfer				
1 1 8 0	Miscellaneous expenditure on staff recruitment	51 000	0	51 000	Staff Regulations of officials of the European Communities, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures. For 2012: estimates for 3 selection procedures: publication, travel expenses and allowances for 15 candidates per selection, and medical examinations, including X-rays.
1 1 8 1	Travel expenses	8 300	0	8 300	Staff Regulations of officials of the European Communities, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre.

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 1 8 2	Installation, resettlement and transfer allowances	65 000	0	65 000	Staff Regulations of officials of the European Communities, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.
1 1 8 3	Removal expenses	40 400	20 000	20 400	Staff Regulations of officials of the European Communities, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere. Increase due to additional removals for contract staff and retired staff.
1 1 8 4	Temporary daily subsistence allowances	118 300	-20 000	138 300	Staff Regulations of officials of the European Communities, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer). The decrease follows a transfer to Item 1183.
	<i>Article 118 — Total</i>	283 000	0	283 000	
119	<i>Salary weightings and adjustments to remuneration</i>				
1 1 9 0	Salary weightings	500	0	500	Staff Regulations of officials of the European Communities, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
	<i>Article 119 — Total</i>	500	0	500	
	CHAPTER 11 — TOTAL	24 362 900	-750 000	25 112 900	
13	MISSIONS AND DUTY TRAVEL				
130	<i>Missions and duty travel</i>				

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 3 0 0	Mission expenses, duty travel expenses and other ancillary expenditure	40 000	0	40 000	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interests of the Centre, in accordance with the provisions of the Staff Regulations of officials of the European Communities.
	<i>Article 130 — Total</i>	40 000	0	40 000	
131	<i>Missions and duty travel linked to training</i>				
1 3 1 0	Mission expenses linked to training	30 000	0	30 000	This appropriation is intended to cover mission expenditure during training outside Luxembourg.
	<i>Article 131 — Total</i>	30 000	0	30 000	
	CHAPTER 13 — TOTAL	70 000	0	70 000	
14	SOCIO-MEDICAL INFRASTRUCTURE				
140	<i>Socio-medical infrastructure</i>				
1 4 0 0	Restaurants and canteens	39 500	2 000	37 500	This appropriation is intended to cover the cost of running restaurants, cafeterias and canteens, in particular the contracts for the maintenance of facilities, supply of equipment, etc. The increase is due to a recalculation based on the expenses January-May.
	<i>Article 140 — Total</i>	39 500	2 000	37 500	
141	<i>Medical service</i>				
1 4 1 0	Medical service	39 400	0	39 400	Staff Regulations of officials of the European Communities, in particular Article 59 thereof and Article 8 of Annex II thereto.
	<i>Article 141 — Total</i>	39 400	0	39 400	
142	<i>Other expenditure</i>				
1 4 2 0	Other expenditure	320 400	70 000	250 400	Participation in the Committee on Social Activities. The increase is due to a revised forecast by the Commission-OIL relating to the application of a collective convention to the agents under national law employed by the Commission in the Early Childhood Centre.

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 4 2 1	Social relations	12 000	0	12 000	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
	<i>Article 142 — Total</i>	332 400	70 000	262 400	
	CHAPTER 14 — TOTAL	411 300	72 000	339 300	
15	MOBILITY				
152	Mobility				
1 5 2 0	Staff exchanges	p.m.	0	p.m.	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Translation Centre officials and temporary staff to national or international bodies.
1 5 2 1	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	0	p.m.	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Translation Centre officials and temporary staff to national or international bodies.
	<i>Article 152 — Total</i>	p.m.	0	p.m.	
	CHAPTER 15 — TOTAL	p.m.	0	p.m.	
16	SOCIAL SERVICES				
160	Welfare service				
1 6 0 0	Special assistance grants	p.m.	0	p.m.	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
	<i>Article 160 — Total</i>	p.m.	0	p.m.	
162	Other expenditure				
1 6 2 0	Other expenditure	p.m.	0	p.m.	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
	<i>Article 162 — Total</i>	p.m.	0	p.m.	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
163	Early childhood centre				
1 6 3 0	Early childhood centre	142 900	0	142 900	This appropriation is intended to cover the Centre's share of the cost of childcare for Centre staff in nurseries not managed by the Commission. Forecast for 2012 submitted by the European Parliament.
	<i>Article 163 — Total</i>	142 900	0	142 900	
164	Additional aid for disabled persons				
1 6 4 0	Additional aid for disabled persons	2 000	0	2 000	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
	<i>Article 164 — Total</i>	2 000	0	2 000	
	CHAPTER 16 — TOTAL	144 900	0	144 900	
17	ENTERTAINMENT AND REPRESENTATION				
170	Entertainment and representation				
1 7 0 0	Entertainment and representation expenses	3 000	0	3 000	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
	<i>Article 170 — Total</i>	3 000	0	3 000	
	CHAPTER 17 — TOTAL	3 000	0	3 000	
19	PENSIONS				
190	Pensions				
1 9 0 0	Pensions and severance grants	p.m.	0	p.m.	This appropriation is intended to cover pensions and severance grants.
	<i>Article 190 — Total</i>	p.m.	0	p.m.	
	CHAPTER 19 — TOTAL	p.m.	0	p.m.	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
Title 1 — Total		24 992 100	-678 000	25 670 100	
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE				
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS				
200	<i>Investment in immovable property, rental of buildings and associated costs</i>				
2 0 0 0	Rental of buildings and associated costs	1 335 000	-155 500	1 490 500	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Translation Centre. EUR 5 500 has been transferred to Item 2233 to cover the expenses for Jobkaarts, public transport, not included in the initial budget. The additional decrease of EUR 150 000 is due to a recalculation of needs for all building-related budget items.
	<i>Article 200 — Total</i>	1 335 000	-155 500	1 490 500	
201	Insurance				
2 0 1 0	Insurance	11 000	0	11 000	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Translation Centre.
	<i>Article 201 — Total</i>	11 000	0	11 000	
202	Water, gas, electricity and heating				
2 0 2 0	Water, gas, electricity and heating	62 000	10 000	52 000	This appropriation is intended to cover routine expenditure.
	<i>Article 202 — Total</i>	62 000	10 000	52 000	
203	Cleaning and maintenance				
2 0 3 0	Cleaning and maintenance	168 000	-25 000	193 000	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs.
	<i>Article 203 — Total</i>	168 000	-25 000	193 000	
204	Fitting-out of premises				

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
2 0 4 0	Fitting-out of premises	360 305	340 305	20 000	This appropriation is intended to cover the fitting-out of the premises and repairs in the buildings. EUR 340 305 is transferred from Item 2080 for expenses related to the new server room.
	<i>Article 204 — Total</i>	360 305	340 305	20 000	
205	Security and surveillance of buildings				
2 0 5 0	Security and surveillance of buildings	95 000	11 900	83 100	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, costs of carrying out statutory inspections.
	<i>Article 205 — Total</i>	95 000	11 900	83 100	
206	Acquisition of immovable property				
2 0 6 0	Acquisition of immovable property	p.m.	0	p.m.	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
	<i>Article 206 — Total</i>	p.m.	0	p.m.	
208	Expenditure preliminary to the acquisition or construction of immovable property				
2 0 8 0	Expenditure preliminary to the acquisition or construction of immovable property	17 995	-340 305	358 300	This appropriation is intended to cover expenditure on experts' reports relating to immovable property: three weeks of consultancy, framework contract rate, in support of the NHE renovation project. The expenses for the new server room will be booked on Item 2040 and the appropriations, EUR 340 305, are transferred to that item.
	<i>Article 208 — Total</i>	17 995	-340 305	358 300	
209	Other expenditure				
2 0 9 0	Other expenditure	p.m.	0	p.m.	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
	<i>Article 209 — Total</i>	p.m.	0	p.m.	
	CHAPTER 20 — TOTAL	2 049 300	-158 600	2 207 900	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
21	DATA PROCESSING				
210	Information technology				
2 1 0 0	Purchase, work on, servicing and maintenance of hardware and software	1 338 000	-100 000	1 438 000	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Appropriations are transferred to Item 2120 in the amending budget.
	<i>Article 210 — Total</i>	1 338 000	-100 000	1 438 000	
212					
2 1 2 0	External services for the operation, implementation, development and maintenance of software and systems	1 309 400	156 400	1 153 000	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.). The increase is due to expenses related to the e-CdT, EUR 56 400, and the implementation of ABAC, EUR 100 000.
	<i>Article 212 — Total</i>	1 309 400	156 400	1 153 000	
	CHAPTER 21 — TOTAL	2 647 400	56 400	2 591 000	
22	MOVABLE PROPERTY AND ASSOCIATED COSTS				
220	Technical installations and electronic office equipment				
2 2 0 0	New purchases	5 000	0	5 000	This appropriation is intended to cover initial provision of equipment (photocopiers, fax machines, scanners, etc.) for documentation storage, archiving and mail handling.
2 2 0 1	Replacement	p.m.	0	p.m.	The purchase of equipment and installations under this appropriation is conditional upon the decommissioning, in accordance with established procedures, of the equipment and installations to be replaced.
2 2 0 2	Rental	5 000	0	5 000	This appropriation is intended to cover the costs of hiring fax machines, photocopiers and various technical installations.
2 2 0 3	Maintenance, use and repair	2 000	0	2 000	This appropriation is intended to cover maintenance and repair of equipment.
2 2 0 4	Office equipment	3 000	0	3 000	This appropriation is intended to cover unforeseen costs relating to electronic office equipment.
	<i>Article 220 — Total</i>	15 000	0	15 000	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
221	Furniture				
2 2 1 0	New purchases	15 000	0	15 000	This appropriation is intended to cover the purchase of furniture.
2 2 1 1	Replacement	5 000	0	5 000	This appropriation is intended to cover the replacement of furniture following the ergonomy audit.
2 2 1 2	Maintenance, use and repair	2 000	0	2 000	This appropriation is intended to cover the maintenance and repair of furniture.
	<i>Article 221 — Total</i>	22 000	0	22 000	
223	Vehicles				
2 2 3 0	New purchases of vehicles	p.m.	0	p.m.	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2 2 3 2	Hire of vehicles	25 600	0	25 600	This appropriation is intended to cover the rental in the form of a long-term contract of an official vehicle, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2 2 3 3	Maintenance, use and repair of vehicles	9 500	5 500	4 000	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport. The increase is due to a transfer from Item 2000 to cover the expenses for Jobkaarts, public transport, not included in the intital budget.
	<i>Article 223 — Total</i>	35 100	5 500	29 600	
225	Documentation and library expenditure				
2 2 5 0	Library stocks, purchase of books	10 000	0	10 000	This appropriation is intended to cover the purchase of books, documents and other publications.
2 2 5 1	Special library, documentation and reproduction equipment	p.m.	0	p.m.	This appropriation is intended to cover the acquisition of special equipment for libraries.
2 2 5 2	Subscriptions to newspapers and periodicals	9 000	0	9 000	This appropriation is intended to cover the cost of subscriptions to newspapers and periodicals in line with the Centre's own needs.
2 2 5 3	Dictionaries for translators	2 500	0	2 500	This appropriation is intended for the purchase of dictionaries.
2 2 5 4	Cover binding and upkeep of books.	p.m.	0	p.m.	This appropriation is intended to cover binding and other costs essential for the upkeep of books and periodicals.
	<i>Article 225 — Total</i>	21 500	0	21 500	
	CHAPTER 22 — TOTAL	93 600	5 500	88 100	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
23	CURRENT ADMINISTRATIVE EXPENDITURE				
230	Stationery and office supplies				
2 3 0 0	Stationery and office supplies	20 000	0	20 000	This appropriation is intended to cover the purchase of paper and office supplies.
	<i>Article 230 — Total</i>	20 000	0	20 000	
232	Financial expenses				
2 3 2 0	Bank charges	4 500	0	4 500	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2 3 2 1	Exchange-rate losses	p.m.	0	p.m.	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
	<i>Article 232 — Total</i>	4 500	0	4 500	
233	Legal expenses				
2 3 3 0	Legal expenses	10 000	5 000	5 000	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts. The increase is due to an additional need for advice in limited and specialised cases.
	<i>Article 233 — Total</i>	10 000	5 000	5 000	
234	Damages				
2 3 4 0	Damages	p.m.	0	p.m.	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
	<i>Article 234 — Total</i>	p.m.	0	p.m.	
235	Other operating expenditure				
2 3 5 0	Miscellaneous insurance	10 500	0	10 500	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2 3 5 2	Miscellaneous expenditure on internal meetings	1 500	0	1 500	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2 3 5 3	Departmental removals	10 000	0	10 000	This appropriation is intended to cover the cost of removals within the buildings.

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
2 3 5 9	Other expenditure	3 900	-600	4 500	This appropriation is intended to cover other operating expenditure not specifically provided for.
	<i>Article 235 — Total</i>	25 900	-600	26 500	
239	<i>Interinstitutional services</i>				
2 3 9 0	Translation services provided by the Commission	p.m.	0	p.m.	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Translation Centre.
2 3 9 1	Interpreting	p.m.	0	p.m.	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by Community institutions.
2 3 9 2	Administrative assistance from the Commission	145 000	14 900	130 100	Article 12 of Council Regulation (EC) No 2965/94 setting up the Translation Centre. This appropriation is intended to cover administrative assistance provided by the Commission for the Translation Centre. The increase is due to assistance related to Sysper2 and MIPS (missions).
2 3 9 3	Publications	9 000	-18 000	27 000	This appropriation is intended to cover mainly the costs of publishing the Translation Centre's budget, activity report and other communication and publicity activities. EUR 5 000 of the decrease regards a transfer to Item 2394.
2 3 9 4	Dissemination	5 000	5 000	p.m.	This appropriation is intended to cover 'dissemination' activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
	<i>Article 239 — Total</i>	159 000	1 900	157 100	
	CHAPTER 23 — TOTAL	219 400	6 300	213 100	
24	POSTAGE AND TELECOMMUNICATIONS				
240	<i>Postage</i>				
2 4 0 0	Postage and delivery charges	47 900	0	47 900	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post.
	<i>Article 240 — Total</i>	47 900	0	47 900	
241	<i>Telecommunications</i>				

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
2 4 1 0	Telephone, telegraph, telex, radio and television and subscriptions and charges	295 000	0	295 000	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications, and expenditure relating to telecommunications equipment. EUR 31 000 relates to the renovation of the server room.
	<i>Article 241 — Total</i>	295 000	0	295 000	
	CHAPTER 24 — TOTAL	342 900	0	342 900	
25	EXPENDITURE ON MEETINGS				
250	<i>Expenditure on formal and other meetings</i>				
2 5 0 0	Meetings in general	5 000	0	5 000	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars.
	<i>Article 250 — Total</i>	5 000	0	5 000	
255	<i>Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings</i>				
2 5 5 0	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	5 000	0	5 000	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. It is also intended to cover the costs relating to the organisation of meetings not covered by the existing infrastructure (e.g. organized in the JMO building, etc).
	<i>Article 255 — Total</i>	5 000	0	5 000	
	CHAPTER 25 — TOTAL	10 000	0	10 000	
26	GOVERNING BODY OF THE CENTRE				
260	<i>Expenditure on formal and other meetings</i>				
2 6 0 0	Management Board meetings	20 000	0	20 000	Appropriations for travel and subsistence and incidental expenses incurred by members of the Management Board invited to take part in meetings, committees and working groups.
	<i>Article 260 — Total</i>	20 000	0	20 000	

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
261	Organisation of Management Board meetings				
2 6 1 0	Organisation of Management Board meetings	3 000	-9 000	12 000	This appropriation is intended to cover the organisation of Management Board meetings.
	<i>Article 261 — Total</i>	3 000	-9 000	12 000	
265	Interpreting				
2 6 5 0	Interpreting	85 000	25 000	60 000	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by EU Institutions for Management Board meetings. Expenditure on interpreting at the 38th meeting was higher than initially forecast due to the amount corresponding to travel allowances. The flat-rate billing of the interpreting services includes an uncertain element, namely the possible payment of a travel allowance to which interpreters are entitled only in the event of a mission involving a travel delay. The application of this principle depends on the circumstances and may bring about considerable changes in interpreting expenditure.
	<i>Article 265 — Total</i>	85 000	25 000	60 000	
	CHAPTER 26 — TOTAL	108 000	16 000	92 000	
27	INFORMATION: ACQUISITION. ARCHIVING. PRODUCTION AND DISSEMINATION				
270	Limited consultations, studies and surveys				
2 7 0 0	Limited consultations, studies and surveys	25 000	0	25 000	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancy, studies and surveys, namely assessment reports and the fees of external consultants.
	<i>Article 270 — Total</i>	25 000	0	25 000	
	CHAPTER 27 — TOTAL	25 000	0	25 000	
	Title 2 — Total	5 495 600	-74 400	5 570 000	
3	OPERATIONAL EXPENDITURE				
30	EXTERNAL TRANSLATION SERVICES				

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
300	External translation services				
3 0 0 0	External translation services	12 500 000	375 700	12 124 300	This appropriation is intended to cover expenditure relating to the services of external service providers for linguistic services, namely: translation of Community trademarks and documents, revision and modification of translations and linguistic editing as well as terminology work (translation of term lists). The change is due to a recalculation of the need, based on the clients' revised forecasts.
	<i>Article 300 — Total</i>	12 500 000	375 700	12 124 300	
	CHAPTER 30 — TOTAL	12 500 000	375 700	12 124 300	
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION				
310	Expenditure relating to interinstitutional cooperation				
3 1 0 0	Interinstitutional cooperation in the language field	707 475	20 475	687 000	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpreting (ICTI) with a view to promoting interinstitutional cooperation in the language field. Appropriations have been increased through two transfers: one to cover the costs for interinstitutional Euramis, not included in the initial budget, and one to cover the development costs for DocFinder from 2010, not known until May 2012.
	<i>Article 310 — Total</i>	707 475	20 475	687 000	
	CHAPTER 31 — TOTAL	707 475	20 475	687 000	
	Title 3 — Total	13 207 475	396 175	12 811 300	
10	RESERVES				
100	PROVISIONAL APPROPRIATIONS				
1000	Provisional appropriations				
1 0 0 0 0	Reserve for employer's contributions to the Community pension scheme	p.m.	0	p.m.	Reserve created as a provisional appropriation for the payment of employer's contributions to the Community pension scheme. No reserve is necessary as the appropriation for the current year is recorded on Item 1134.

Title Chapter Article Item	Heading	New amount 2012	Draft amending budget No 1/2012	Budget 2012	Remarks
1 0 0 1	Reserve for the acquisition of immovable property	p.m.	0	p.m.	
1 0 0 2	Contingency reserve	p.m.	0	p.m.	
1 0 0 3	Reserve for stability pricing	1 139 074	1 139 074	p.m.	Reserve created in 2011 for stability pricing. The amount corresponds to the estimated budget surplus for 2012, and is injected into the reserve.
1 0 0 4	Reserve for the permanent prefinancing fund	p.m.	0	p.m.	Reserve to create the permanent prefinancing fund provided for by Article 59a of the Financial Regulation of the Centre. Article 58(2) of the detailed rules for the implementation of the Financial Regulation states that the amount of this fund may not be less than four twelfths of the appropriations for the financial year.
1 0 0 5	Reserve for the disputed salary increase	p.m.	0	p.m.	A reserve was created to cover the dispute from 2009. That dispute was settled in 2010 and no appropriations are necessary.
1 0 0 6	Reserve for exceptional investments	p.m.	0	p.m.	
	<i>Article 1000 — Total</i>	1 139 074	1 139 074	p.m.	
	CHAPTER 100 — TOTAL	1 139 074	1 139 074	p.m.	
	Title 10 — Total	1 139 074	1 139 074	p.m.	
	GRAND TOTAL	44 834 249	782 849	44 051 400	

ANNEX 1 ESTABLISHMENT PLAN

Function groups and grades	Filled on 31.12.2010		Budget 2011		Budget 2012			
			Authorised under the budget		Authorised under the budget		Authorised under the amending budget	
	Permanent posts	Temporary staff	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0	0	0
AD 15	0	0	0	1	0	1	0	1
AD 14	1	1	1	0	1	0	1	0
AD 13	0	0	1	1	1	1	0	0
AD 12	5	5	6	5	7	5	8	5
AD 11	9	9	8	9	9	8	10	9
AD 10	9	5	10	4	9	6	8	5
AD 9	4	8	4	10	3	10	3	10
AD 8	2	6	2	9	3	9	3	9
AD 7	8	15	9	20	9	22	9	22
AD 6	1	23	3	19	4	16	4	16
AD 5	3	15	1	15	1	13	1	14
TOTAL AD	42	87	45	93	47	91	47	91
AST 11	0	0	0	0	0	0	0	0
AST 10	0	0	0	0	0	0	0	0
AST 9	0	1	0	1	0	1	0	1
AST 8	4	0	5	0	5	0	5	0
AST 7	3	3	1	4	2	3	2	3
AST 6	3	4	4	4	3	2	3	2
AST 5	1	6	0	5	1	6	1	6
AST 4	3	11	4	17	5	16	5	13
AST 3	5	18	4	21	2	21	2	21
AST 2	0	7	0	11	0	10	0	7
AST 1	0	17	0	6	0	0	0	6
TOTAL AST	19	67	18	69	18	59	18	59
TOTAL	61	154	63	162	65	150	65	150
TOTAL STAFF	215		225		215		215	