



**DECISION OF THE MANAGEMENT BOARD
OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION
ADOPTING THE PRELIMINARY DRAFT BUDGET 2017– CT/CA-009/2016EN**

THE MANAGEMENT BOARD OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION,

Having regard to Council Regulation (EC) No 2965/94 of 28 November 1994 setting up a Translation Centre for the Bodies of the European Union ('the Translation Centre'), as last amended by Council Regulation (EC) No 1645/2003 of 18 June 2003,

Having regard to the Financial Regulation of 2 January 2014 applicable to the Translation Centre for the Bodies of the European Union (Ref. CT/CA-051/2013),

Whereas:

(1) The Management Board should adopt the budget of the Centre on the basis of a draft prepared by the Director;

HAS DECIDED AS FOLLOWS:

Article 1

The preliminary draft budget 2017 of the Translation Centre, as annexed to this decision, is hereby adopted.

Article 2

This Decision shall enter into force on the date of its adoption.

Done at Luxembourg, 18 March 2016,

For the Management Board,

R. Martikonis

Chairman

Annex: Preliminary draft budget 2017



Management Board

PRELIMINARY DRAFT BUDGET 2017

CT/CA-009/2016EN

CONTENTS

- I. INTRODUCTION
 - A. GENERAL INTRODUCTION
 - B. REVENUE
 - C. EXPENDITURE
 - D. ACTIVITIES
- II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW
- III. STATEMENT OF REVENUE AND EXPENDITURE – DETAILS
- ANNEX 1 – ESTABLISHMENT PLAN

I. INTRODUCTION

A. GENERAL INTRODUCTION

The preliminary draft budget for 2017 comprises:

- A. This general introduction.
- B. The Centre's revenue as laid down in Article 10(2) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003, in particular comprising payments made by the bodies for which the Centre works, and by the institutions and bodies with which collaboration has been agreed in return for work performed by it, including interinstitutional activities, and a European Union contribution.
- C. The Centre's expenditure, broken down by title, and
- D. A breakdown of the Centre's expenditure by activity. This part shows the link between the budget for 2017 and the work programme for 2017, identifying the resources allocated to each activity to achieve the Centre's strategic objectives. It also sets out the conventional budget structure.

All amounts in this document are expressed in euro.

The preliminary draft budget for 2017 reflects the preliminary draft estimates of revenue and expenditure as included in the Centre's draft programming document 2017-2019 (Ref. CT/CA-002/2016) and it is prepared in accordance with the Financial Regulation of the Centre (Articles 35-37).

The preliminary draft budget for 2017 has been prepared on the basis of the prices applicable in 2016, which are shown in the table below. Subject to the decision by the Management Board on the Centre's proposal to modify the current pricing structure, the draft budget 2017, which is to be approved in October 2016, may be adapted accordingly. The Centre will, as usual, perform a six-monthly cost analysis in July 2016, ahead of the revision of forecasts for 2017, which is due to be carried out in August 2016.

Prices applicable in 2016:

Service provided	Normal (EUR)	Scheduled/Slow (EUR)	Urgent (EUR)	Very urgent (EUR)
Translation (price per page)	82.00	73.80	102.50	147.60
Modification (price per page)	172.00	154.80	215.00	
Revision (price per page)	60.00	54.00	75.00	
Editing (price per page)	39.00	35.10	43.90	
Trade marks (price per page)	EUR 36.06 for 398 365 pages			
Community designs (price per term)	EUR 4.00			
Term lists (price per term)	EUR 4.00			
Revision of term lists (price per term)	EUR 2.50			
Terminology (price per man/day)	EUR 900			
Language consultancy (price per man/day)	EUR 900			
<i>Ex post</i> quality check (EPQC) for trade mark translations (price per man/day)	EUR 900 per man/day (50% of the total costs)			
Subtitling (price per minute)	EUR 41.00			

Surcharges

Type of document	EUR
Complex format (additional price per page)	15.00
PDF format (additional price per page)	12.00
Confidential (additional price per page)	20.00
Non-EU language (additional price per page)	10.00
Web document upload (additional price per document)	10.00

B. REVENUE

The total revenue forecast for 2017 stands at EUR 49.4 million, with EUR 44.9 million in Titles 1-4. The revenue is broken down as follows:

Title	Revenue (EUR)
1. Agencies and bodies	43 495 100
3. Interinstitutional cooperation (European institutions)	802 000
4. Other revenue	635 850
5. Transfers from reserves from previous years	4 438 250

As in previous years, the Centre's revenue forecast is based on the forecasts provided by its clients. It must therefore be underlined that the estimated revenue is subject to change, depending on clients' actual needs and their budgets.

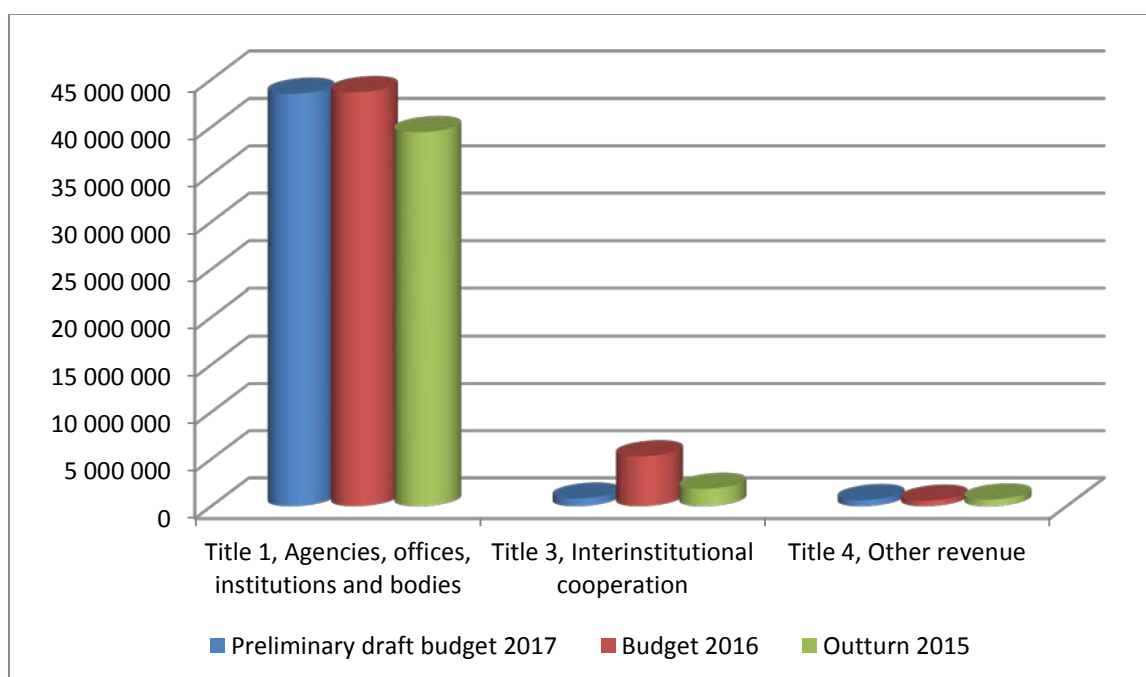
As of 2017, as suggested by the Commission's DG for Translation and in order to render the budget structure more consistent and transparent, the revenue from all the Centre's clients will be recorded in Title 1, 'Payments from the agencies, offices, institutions and bodies'. Up to 2016, revenue from the EU institutions was recorded in Title 3, 'Interinstitutional cooperation'. As of 2017, Title 3 will include only interinstitutional cooperation, i.e. the management of interinstitutional projects. Based on the information provided by clients, forecast revenue for 2017 in Title 1 is EUR 43.5 million, a sharp decrease of EUR 4.7 million (-9.8%) compared with the forecast revenue from clients in the budget for 2016 (Title 1 and Title 3, except Items 3001 and 3002).

The Centre's biggest client, the Office for Harmonization in the Internal Market (OHIM)¹, has forecast a reduction of 2.5% for the translation of trade marks in 2017 (Item 1006) compared with the budget for 2016. This corresponds to a reduction of EUR 356 600. OHIM's forecast for other services has dropped by 22.3%, namely from EUR 10.1 million in 2016 to EUR 7.8 million in 2017 (Item 1005). Compared with the total revenue received from OHIM in 2015, their forecast for 2017 is 4.0% lower (EUR -917 670).

Other significant changes compared with 2016 that may be noted are a decrease in forecasts made by the European Chemicals Agency (ECHA) by 46.7% (EUR -1.7 million) and by the European Securities and Markets Authority (ESMA) by 32.7% (EUR -360 000), and an increase in its forecast by 7.9% (EUR 301 000) by the European Commission, mainly due to the forecast by the Commission's Directorate-General for Justice and Consumers (DG JUST) in relation to the Online Dispute Resolution platform.

¹ As of 23 March 2016, the Office will be called the European Union Intellectual Property Office (EUIPO).

Figure 1. Revenue broken down by title* and year: 2015-2017 (Titles 1, 3 and 4)



*In 2017, all revenue from the Centre's clients will be recorded in Title 1. In 2015-2016, revenue from the EU institutions was recorded in Title 3.

In addition to revenue from the clients and interinstitutional cooperation, the Centre forecasts additional revenue in Title 4 comprising bank interest, revenue from subletting part of its rented office space to the Commission (Consumers, Health, Agriculture and Food Executive Agency (Chafea)), revenue from the hosting of data centre services for the European Railway Agency (ERA) and a financial contribution from the Luxembourg Government in support of the Centre's rental charges. The forecast for this revenue in 2017 is EUR 635 850.

In the preliminary draft budget for 2017, the Centre has transferred to revenue the resources from two reserves created in previous years. The budget includes EUR 594 000 in revenue in the form of a transfer from the 'Reserve for exceptional investments'. This amount corresponds to the forecast expenditure for the eCdT programme in 2017, which is recorded in Expenditure chapter 32. Furthermore, the Centre has transferred to revenue part of the 'Reserve for stability pricing' set up in 2011, namely EUR 3.8 million.

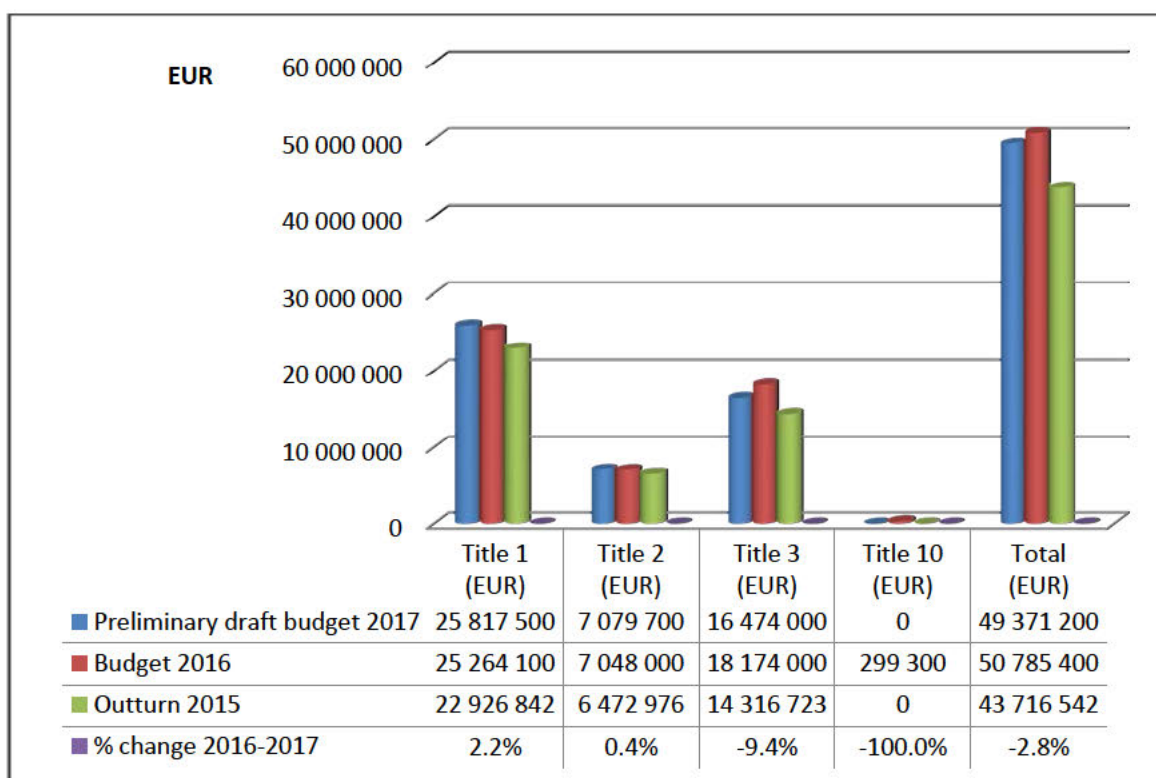
More detailed information on client forecasts and translation volumes is provided in section D, 'Activities', and part III, 'Statement of revenue and expenditure - Details'.

C. EXPENDITURE

For 2017, the Centre's forecast for expenditure has been reduced by 2.8% compared with the budget for 2016, although it is 12.9% higher than the outturn for 2015. The main reasons for this budget level are: 1) the forecasts for the Centre's linguistic services by clients, 2) the staff level necessary to ensure the delivery of high quality services to clients, including performing new tasks as planned, and 3) the impact of the strategic initiatives, notably initiative 2, 'Leverage state-of-the-art translation technologies'. Looking only at Titles 1-3, thereby excluding the allocation of EUR 299 300 for the 'Permanent prefinancing fund' in 2016, the budget for 2017 is 2.2% lower than the budget for 2016.

An overview of the expenses by title, including a comparison with the budget for 2016 and the outturn for 2015, is presented in the figure below.

Figure 2. Expenditure broken down by title and year: 2015-2017 (Titles 1, 2, 3 and 10)



*Title 1: 'Staff'; Title 2: 'Buildings, equipment and miscellaneous operating expenditure'; Title 3: 'Operational expenditure'; and Title 10: 'Reserves'. The budget for Title 10 in 2017 is pro memoria (p.m.), but it is shown as '0' in the figure.

Title 1, STAFF

The budget for Title 1 in 2017 reaches EUR 25.8 million, 2.2% higher than that for 2016, that is an increase of EUR 0.6 million. The Centre's budget provides for potential annual salary adjustments, estimated at 1.8% per year, as well as biennial step advancements and promotions. Compared with the actual expenditure in 2015, the forecast for 2017 is 12.6% higher, an increase of EUR 2.9 million. This is mainly due to a higher occupancy rate for the Centre's establishment plan.

Title 2, BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

The budget for Title 2, 'Buildings, equipment and miscellaneous operating expenditure', is EUR 7.1 million in 2017. It has been increased by 0.4% compared with the budget for 2016 and increased by 9.4% compared with the outturn for 2015. In 2017, expenditure for IT (Chapter 21) is forecast to increase by 2.6% compared with 2016, and by 19.9% compared with 2015. It should be underlined that the expenditure in Title 2 includes expenditure for the hosting of a data centre for the European Railway Agency (ERA) and for the office space that is sublet to Chafea. In conformity with the principle of universality, the revenue received from ERA and Chafea is recorded as revenue.

Title 3, OPERATIONAL EXPENDITURE

The budget for Title 3 has been reduced by 9.4% compared with the budget for 2016, and increased by 15.0% compared with the outturn for 2015. The largest part of the budget is for external translation services (Item 3000), for which the budget decreases by 10.4%, namely from EUR 16 710 000 in 2016 to EUR 14 980 000 in 2017. The estimated budget is in line with the volumes forecast by the Centre's clients.

D. ACTIVITIES

The Centre has defined four activities: 1) Core operational activities: language services; 2) Support activities; 3) External outreach and communication activities; and 4) Management and supervision activities. The human and financial resources for 2017 are allocated to the various activities, as shown in the table below. The financial resources included in Title 1 are allocated on the basis of the human resources used for each activity. The financial resources included in Title 2 are mainly allocated on the basis of the human resources used for each activity, except for some expenses which are directly allocated to an activity. The financial resources in Title 3 are directly allocated to the corresponding activities. The calculation takes into account the distribution of the different types of posts, the different grades and the salary costs. The details are set out in the Centre's draft programming document 2017-2019.

	% of human resources (staff)	% of financial resources	Financial resources
Core operational activities	64.9%	74.2%	36 662 013
Support activities	26.6%	16.0%	7 928 109
External outreach and communication activities	2.2%	3.6%	1 744 866
Management and supervision activities	6.3%	6.2%	3 036 212
Appropriations in Title 10: 'Reserves' not allocated to an activity			
Total	100%	100%	49 371 200

The table below shows the total number of pages and term lists forecast for 2017 and 2016, and the revenue forecast. The translation volume forecast in numbers of pages per client is set out in section III, 'Statement of revenue and expenditure – details'.

	2017	2016	% 2017-2016
Total number of pages forecast*	744 891	796 067	-6.4%
Total number of term lists forecast**	199 485	340 638	-41.4%
Total revenue forecast from translations, terminology and term lists***	43 495 100	48 229 800	-9.8%

* Including 382 157 pages of trade marks in 2017 and 398 365 pages in 2016.

** Including term lists and Community designs. 17 362 of the terms in 2017 are Community designs, and 151 128 are other terms from OHIM.

*** Including revenue corresponding to term lists from OHIM (not including Community designs): EUR 604 512 in 2017 and EUR 1 100 080 in 2016.

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title	Heading	Financial year 2017	Financial year 2016	Financial year 2015
	REVENUE			
1	PAYMENTS FROM THE AGENCIES AND BODIES (*)	43 495 100	43 665 900	39 449 687
2	COMMISSION SUBSIDY	p.m.	p.m.	0
3	INTERINSTITUTIONAL COOPERATION (*)	802 000	5 297 400	1 832 490
4	OTHER REVENUE	635 850	574 650	695 257
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	4 438 250	1 247 450	0
6	REFUNDS	p.m.	p.m.	0
	TOTAL	49 371 200	50 785 400	41 977 434
	EXPENDITURE			
1	STAFF	25 817 500	25 264 100	22 926 842
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	7 079 700	7 048 000	6 472 976
3	OPERATIONAL EXPENDITURE	16 474 000	18 174 000	14 316 723
10	RESERVES	p.m.	299 300	0
	TOTAL	49 371 200	50 785 400	43 716 542

* In 2017, revenue under Title 1 includes the forecast revenue from all clients. In 2016 and 2015, the revenue from the EU institutions was recorded under Title 3.

STATEMENT OF REVENUE AND EXPENDITURE - DETAILS

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
REVENUE					
1000	European Environment Agency (EEA)	181 300	172 800	245 553	2 062 pages
1001	European Training Foundation (ETF)	177 600	213 700	290 991	2 090 pages
1002	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	320 400	296 200	310 544	3 349 pages
1003	European Medicines Agency (EMA)	3 632 000	3 844 100	2 377 546	39 723 pages
1004	European Agency for Safety and Health at Work (EU-OSHA)	700 000	725 800	1 455 711	8 537 pages
1005	Office for Harmonization in the Internal Market (OHIM)	7 843 800	10 092 700	6 028 531	Documents: 69 202 pages; term lists: 151 128 terms; Community designs: 17 362 terms; Language editing: 17 616 pages
1006	OHIM trademarks	14 007 400	14 364 000	16 740 339	382 157 pages
1007	Community Plant Variety Office (CPVO)	90 100	111 800	83 480	1 099 pages
1008	European Police Office (Europol)	106 400	224 000	120 001	1 297 pages
1009	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	422 200	487 800	353 436	5 149 pages
100	Article 100	27 481 200	30 532 900	28 006 133	
1010	European Centre for the Development of Vocational Training (CEDEFOP)	44 800	49 400	45 399	545 pages
1012	European Union Agency for Fundamental Rights (FRA)	1 234 800	1 096 200	1 092 385	Documents: 14 211 pages; termlists: 120 terms.
1014	European Investment Bank (EIB)	p.m.	p.m.	9 606	
1015	European Food Safety Authority (EFSA)	124 600	204 000	125 585	1 455 pages
1016	European Judicial Cooperation Unit (Eurojust)	167 800	167 800	0	2 046 pages
1017	European Maritime Safety Agency (EMSA)	124 700	130 900	191 401	1 472 pages

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
1018	European Aviation Safety Agency (EASA)	137 000	200 000	135 126	1 857 pages
1019	European Railway Agency (ERA)	730 000	697 600	994 947	9 395 pages
101	Article 101	2 563 700	2 545 900	2 594 449	
1020	European Network and Information Security Agency (ENISA)	70 000	70 000	40 130	854 pages
1021	European Centre for Disease Prevention and Control (ECDC)	109 500	78 800	129 042	1 326 pages
1022	European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union (FRONTEX)	373 500	343 600	521 645	5 044 pages
1023	Education, Audiovisual and Culture Executive Agency (EACEA)	729 800	664 600	766 877	8 648 pages
1024	Executive Agency for Small and Medium-sized Enterprises (EASME)	13 600	13 600	93 966	166 pages
1025	European Police College (CEPOL)	62 600	102 500	25 843	Documents: 793 pages; term lists: 275 terms.
1026	Consumers, Health, Agriculture and Food Executive Agency (Chafea)	332 300	184 900	44 721	3 316 pages
1027	European GNSS Agency (GSA)	17 000	17 000	5 668	207 pages
1028	European Defence Agency (EDA)	4 700	4 700	7 378	57 pages
1029	European Chemicals Agency (ECHA)	1 900 000	3 562 900	2 353 451	23 171 pages
102	Article 102	3 613 000	5 042 600	3 988 720	
1030	European Fisheries Control Agency (EFCA)	149 700	149 700	134 079	1 834 pages
1031	Fusion for Energy (F4E)	46 600	46 600	50 107	568 pages
1032	European Union Satellite Centre (EUSC)	p.m.	p.m.	0	

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
1033	Innovation and Networks Executive Agency (INEA)	26 000	26 000	60 227	317 pages
1034	European Institute of Innovation and Technology (EIT)	35 000	40 000	37 371	427 pages
1035	European Research Council Executive Agency (ERCEA)	16 200	18 400	11 931	172 pages
1036	Research Executive Agency (REA)	31 200	26 300	13 996	319 pages
1037	Clean Sky Joint Undertaking (CSJU)	35 800	35 800	2 358	437 pages
1038	European Institute for Gender Equality (EIGE)	133 800	133 800	205 623	1 632 pages
1039	SESAR Joint Undertaking (SJU)	28 600	28 600	28 761	349 pages
103	Article 103	502 900	505 200	544 452	
1040	Pre-2017 European Data Protection Supervisor (EDPS)	—	684 500	299 372	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from EDPS will be recorded in Item 1109.
1041	Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (ARTEMIS)	—	—	2 772	This budget item is not used after 2015, following the creation of the joint undertaking ECSEL JU, for which the revenue is recorded in budget item 1052
1042	Innovative Medicines Initiative Joint Undertaking (IMI)	7 200	7 200	2 706	88 pages
1043	Fuel Cells and Hydrogen Joint Undertaking (FCH JU)	9 200	9 200	1 131	112 pages
1044	European Nanoelectronics Initiative Advisory Council Joint Undertaking (ENIAC JU)	—	—	0	This budget item is not used after 2015, following the creation of the joint undertaking ECSEL JU, for which the revenue is recorded in budget item 1052
1045	European Asylum Support Office (EASO)	418 200	418 200	1 227 821	5 100 pages
1046	Agency for the cooperation of Energy Regulators (ACER)	78 200	60 400	20 119	1 136 pages
1047	European Securities and Market Authority (ESMA)	735 000	1 091 900	215 510	8 964 pages

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
1048	European Banking Authority (EBA)	310 600	310 600	1 234 558	3 788 pages
1049	European Insurance and Occupational Pension Authority (EIOPA)	38 400	457 700	781 070	520 pages
104	Article 104	1 596 800	3 039 700	3 785 059	
1050	Body of European Regulators for Electronic Communications (BEREC)	87 700	44 200	49 911	1 159 pages
1051	European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice (eu-LISA)	736 200	442 200	343 728	8 635 pages
1052	Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL JU)	3 900	13 200	14 594	48 pages
1053	Maritime Analysis and Operation Centre – Narcotics (MAOC (N))	p.m.	p.m.	—	
1054	Single Resolution Board (SRB)	1 500 000	1 500 000	122 643	18 292 pages
105	Article 105	2 327 800	1 999 600	530 875	
10	PAYMENTS FROM THE AGENCIES, OFFICES AND BODIES	38 085 400	43 665 900	39 449 687	
1100	European Commission	4 136 300	—	—	Documents: 67 812 pages; Term lists: 30 600 terms. The volume for documents includes the volumes estimated for DG Justice and Consumers and DG Employment, Social Affairs and Inclusion.
1101	European Parliament	p.m.	—	—	
1102	Council of the European Union	263 000	—	—	3 945 pages
1103	European Court of Auditors	10 300	—	—	100 pages
1104	Committee of the Regions of the European Union	p.m.	—	—	

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
1105	European Economic and Social Committee	p.m.	—	—	
1106	Court of Justice of the European Union	p.m.	—	—	
1107	European Central Bank	144 700	—	—	1 720 pages
1108	European Ombudsman	105 400	—	—	1 428 pages
1109	European Data Protection Supervisor (EDPS)	750 000	—	—	9 147 pages
110	Article 110	5 409 700	—	—	
11	PAYMENTS FROM THE INSTITUTIONS	5 409 700	—	—	This chapter holds revenue from services provided to institutions. Up until 2016, such revenue was recorded in Title 3, 'Interinstitutional cooperation' and in Item 1040, 'European Data Protection Supervisor'.
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	43 495 100	43 665 900	39 449 687	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
2000	Subsidy from the Commission	p.m.	p.m.	0	
200	Subsidy from the Commission	p.m.	p.m.	0	Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
20	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0	
2	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0	
3000	Pre-2017 European Commission	—	3 835 000	526 509	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from the European Commission will be recorded in Item 1100.
3001	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)	p.m.	p.m.	0	
3002	Management of interinstitutional projects	802 000	733 500	659 337	This item covers revenue received due to the Centre's management of interinstitutional projects, notably the project IATE.
3003	Pre-2017 European Parliament	—	p.m.	0	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from the European Parliament will be recorded in Item 1101.

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
3004	Pre-2017 Council of the European Union	—	260 000	177 797	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from the Council will be recorded in Item 1102.
3005	Pre-2017 European Court of Auditors	—	p.m.	5 640	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from the Court of Auditors will be recorded in Item 1103.
3006	Pre-2017 Committee of the Regions of the European Union	—	p.m.	0	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from the Committee of the Regions will be recorded in Item 1104.
3007	Pre-2017 European Economic and Social Committee	—	p.m.	0	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from the Economic and Social Committee will be recorded in Item 1105.
3008	Pre-2017 Court of Justice of the European Union	—	p.m.	1 066	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from the Court of Justice will be recorded in Item 1106.
300	Interinstitutional cooperation	802 000	4 828 500	1 370 349	
3010	Pre-2017 European Central Bank	—	385 700	123 388	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from the European Central Bank will be recorded in Item 1107.
3011	Pre-2017 European Ombudsman	—	83 200	338 752	This budget item is not used after 2016. As from 2017, revenue from all institutions will be recorded in Chapter 11, and revenue from the Ombudsman will be recorded in Item 1108.
301	Article 301	—	468 900	462 140	
30	INTERINSTITUTIONAL COOPERATION	802 000	5 297 400	1 832 490	
3	INTERINSTITUTIONAL COOPERATION	802 000	5 297 400	1 832 490	
4000	Bank interest	70 000	50 000	123 384	
400	Bank interest	70 000	50 000	123 384	This article covers interest which the Centre will receive on its bank accounts.
4010	Miscellaneous repayments	322 600	281 400	85 373	

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
401	Miscellaneous repayments	322 600	281 400	85 373	This article covers miscellaneous repayments, including income from the subletting of office space and parking spaces and the hosting of a data centre for the European Railway Agency.
4020	Financial contribution from the Luxembourg Government	243 250	243 250	486 500	This financial contribution from the Luxembourg Government is in support of the Centre's annual rental charges.
402	Other subsidies	243 250	243 250	486 500	
40	OTHER REVENUE	635 850	574 650	695 257	
4	OTHER REVENUE	635 850	574 650	695 257	
5000	Surplus carried over from the previous financial year	p.m.	p.m.	0	Surplus carried over from the previous financial year in accordance with Article 20(1) of the Centre's Financial Regulation of 2 January 2014.
500	Surplus carried over from the previous financial year	p.m.	p.m.	0	
5010	Transfer from 'Reserve for exceptional investments'	594 000	714 000	0	The transfer from the 'Reserve for exceptional investments' corresponds to the expenditure in Chapter 32, 'Expenditure relating to the eCdT programme'.
5015	Transfer from 'Reserve for stability pricing'	3 844 250	533 450	0	The transfer from the 'Reserve for stability pricing' is necessary to balance the budget.
5016	Transfer from 'Reserve for relocation expenses'	p.m.	p.m.	0	The 'Reserve for relocation expenses', created to cover expenses relating to the Centre's relocation in 2013, was used in 2013.
5017	Transfer from 'Reserve for the disputed salary increase'	p.m.	p.m.	0	This budget item was created in the first amending budget 2014 to include the transfer from the "Reserve for the disputed salary increase" in 2014, thereby cancelling the reserve.
501	Transfers from reserves from previous years	4 438 250	1 247 450	0	
50	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	4 438 250	1 247 450	0	
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	4 438 250	1 247 450	0	

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
6000	Refunds to clients	p.m.	p.m.	0	
600	Refunds to clients	p.m.	p.m.	0	
60	REFUNDS TO CLIENTS	p.m.	p.m.	0	
6	REFUNDS	p.m.	p.m.	0	
Total Revenue		49 371 200	50 785 400	41 977 434	
EXPENDITURE					
1100	Basic salaries	14 806 500	14 318 700	13 417 727	Staff Regulations of officials and Conditions of employment of other servants of the European Union, in particular Articles 62 and 66 thereof. This appropriation is intended to cover basic salaries of officials and temporary staff.
1101	Family allowances	1 670 000	1 410 700	1 249 259	Staff Regulations of officials of the European Union, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff.
1102	Expatriation and foreign-residence allowances	2 205 800	2 137 700	2 158 440	Staff Regulations of officials of the European Union, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff.
1103	Secretarial allowances	19 000	19 500	20 408	Staff Regulations of officials of the European Union, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.
110	Staff in active employment	18 701 300	17 886 600	16 845 834	
1113	Trainees	34 600	33 400	14 736	This appropriation is intended to cover expenditure relating to trainees.
1115	Contract staff	1 568 000	1 737 600	1 118 318	Conditions of employment of other servants of the European Union, in particular Article 3a and Title IV thereof.
111	Auxiliary staff and local staff	1 602 600	1 771 000	1 133 054	

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
1120	Professional training of staff	228 100	231 500	168 431	Staff Regulations of officials of the European Union, in particular Article 24a thereof.
112	Professional training of staff	228 100	231 500	168 431	
1130	Insurance against sickness	501 000	486 800	488 396	Staff Regulations of officials of the European Union, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Union.
1131	Insurance against accidents and occupational disease	113 500	110 300	71 686	Staff Regulations of officials of the European Union, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease.
1132	Insurance against unemployment	119 700	118 700	118 587	Conditions of employment of other servants of the European Union, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment.
1133	Constitution or maintenance of pension rights	p.m.	p.m.	0	Conditions of employment of other servants of the European Union, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1134	Contribution to the Community pension scheme	3 185 000	3 142 200	3 024 514	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme.
113	Employer's social security contributions	3 919 200	3 858 000	3 703 184	
1140	Childbirth and death allowances and grants	2 100	2 000	0	Staff Regulations of officials of the European Union, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for five children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1100.
1141	Travel expenses for annual leave	214 400	220 300	206 647	Staff Regulations of officials of the European Union, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin.

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
1143	Fixed duty allowances				Staff Regulations of officials of the European Union, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
114	Miscellaneous allowances and grants	216 500	222 300	206 647	
1150	Overtime	p.m.	p.m.	0	Staff Regulations of officials of the European Union, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in categories AST and local staff whom it has not been possible to compensate by free time under the normal arrangements.
115	Overtime	p.m.	p.m.	0	
1171	Freelance interpreters and conference technicians	p.m.	p.m.	0	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement, for freelance interpreters whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1175	Agency staff	302 100	294 800	237 911	This appropriation is intended to cover the use of agency staff.
117	Supplementary services	302 100	294 800	237 911	
1180	Miscellaneous expenditure on staff recruitment	54 200	70 900	49 800	Staff Regulations of officials of the European Union, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures.
1181	Travel expenses	16 800	15 000	5 464	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre.
1182	Installation, resettlement and transfer allowances	106 300	130 100	42 189	Staff Regulations of officials of the European Union, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
1183	Removal expenses	39 000	40 000	11 688	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.
1184	Temporary daily subsistence allowances	143 600	238 100	45 427	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer).
118	Miscellaneous expenditure on staff recruitment and transfer	359 900	494 100	154 568	The forecast for 2017 takes into account the recruitment in 2016 of contract staff for translation work for the DG for Justice and Consumers, for some of whom allowances are likely to be paid in 2017 also.
1190	Salary weightings	3 000	3 000	1 129	Staff Regulations of officials of the European Union, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
119	Salary weightings and adjustments to remuneration	3 000	3 000	1 129	
11	STAFF IN ACTIVE EMPLOYMENT	25 332 700	24 761 300	22 450 757	
1300	Mission expenses, duty travel expenses and other ancillary expenditure	66 800	57 400	74 000	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interest of the Centre, in accordance with the provisions of the Staff Regulations of officials of the European Union.
130	Missions and duty travel	66 800	57 400	74 000	
1310	Mission expenses linked to training	62 300	51 100	51 100	This appropriation is intended to cover mission expenditure during training outside Luxembourg.
131	Missions and duty travel linked to training	62 300	51 100	51 100	
13	MISSIONS AND DUTY TRAVEL	129 100	108 500	125 100	
1400	Restaurants and canteens	4 000	1 600	1 170	
140	Socio-medical infrastructure	4 000	1 600	1 170	

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
1410	Medical service	62 600	61 000	46 800	Staff Regulations of officials of the European Union, in particular Article 59 thereof and Article 8 of Annex II thereto.
141	Medical service	62 600	61 000	46 800	
1420	Other expenditure	233 200	232 800	211 600	Participation in the Committee on Social Activities. The forecast is based on the forecast by the Commission's Office for Infrastructure and Logistics (OIL).
1421	Social relations	14 000	14 000	15 167	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
142	Other expenditure	247 200	246 800	226 767	
14	SOCIO-MEDICAL INFRASTRUCTURE	313 800	309 400	274 737	
1520	Staff exchanges	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
1521	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
152	Mobility	p.m.	p.m.	0	
15	MOBILITY	p.m.	p.m.	0	
1600	Special assistance grants	p.m.	p.m.	0	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
160	Welfare service	p.m.	p.m.	0	
1620	Other expenditure	p.m.	p.m.	1 463	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
162	Other expenditure	p.m.	p.m.	1 463	
1630	Early childhood centre	38 400	81 400	74 000	

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
163	Early childhood centre	38 400	81 400	74 000	
1640	Additional aid for disabled persons	1 000	1 000	0	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
164	Additional aid for disabled persons	1 000	1 000	0	
16	SOCIAL SERVICES	39 400	82 400	75 463	
1700	Entertainment and representation expenses	2 500	2 500	786	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
170	Entertainment and representation	2 500	2 500	786	
17	ENTERTAINMENT AND REPRESENTATION	2 500	2 500	786	
1900	Pensions and severance grants	p.m.	p.m.	0	This appropriation is intended to cover pensions and severance grants.
190	Pensions	p.m.	p.m.	0	
19	PENSIONS	p.m.	p.m.	0	
1	STAFF	25 817 500	25 264 100	22 926 842	
2000	Rental of buildings and associated costs	2 217 600	2 207 000	1 897 274	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Centre.
200	Investment in immovable property, rental of buildings and associated costs	2 217 600	2 207 000	1 897 274	
2010	Insurance	8 300	13 500	8 341	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre.
201	Insurance	8 300	13 500	8 341	
2020	Water, gas, electricity and heating	250 400	266 500	204 646	This appropriation is intended to cover routine expenditure.
202	Water, gas, electricity and heating	250 400	266 500	204 646	

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
2030	Cleaning and maintenance	344 700	325 900	245 660	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs.
203	Cleaning and maintenance	344 700	325 900	245 660	
2040	Fitting-out of premises	16 000	16 000	493 453	This appropriation is intended to cover the fitting-out of the premises and repairs in the building.
204	Fitting-out of premises	16 000	16 000	493 453	
2050	Security and surveillance of buildings	227 000	231 700	202 009	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, and costs of carrying out statutory inspections.
205	Security and surveillance of buildings	227 000	231 700	202 009	
2060	Acquisition of immovable property	p.m.	p.m.	0	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
206	Acquisition of immovable property	p.m.	p.m.	0	
2080	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	This appropriation is intended to cover expenditure on experts' reports relating to immovable property.
208	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	
2090	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
209	Other expenditure	p.m.	p.m.	0	
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS	3 064 000	3 060 600	3 051 382	
2100	Purchase, work on, servicing and maintenance of hardware and software	1 920 000	1 711 000	1 698 207	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Telecommunication equipment, copiers and printers are also recorded under this item. The 2017 forecast includes the initial costs for the implementation of cloud services.

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
210	Information technology	1 920 000	1 711 000	1 698 207	
2120	External services for the operation, implementation, development and maintenance of software and systems	1 361 000	1 488 000	1 037 156	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.).
212	Information technology services	1 361 000	1 488 000	1 037 156	
21	DATA PROCESSING	3 281 000	3 199 000	2 735 363	
2204	Office equipment	5 000	6 000	16 958	This appropriation is intended to cover the purchase, leasing, maintenance and repair of electronic office equipment and technical installations, excluding equipment such as printers and copiers.
220	Technical installations and electronic office equipment	5 000	6 000	16 958	
2210	New purchases	20 000	20 000	59 903	This appropriation is intended to cover the purchase, replacement, maintenance, use and repair of furniture.
221	Furniture	20 000	20 000	59 903	
2230	New purchases of vehicles	p.m.	p.m.	0	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2232	Hire of vehicles	23 400	23 100	14 637	This appropriation is intended to cover the rental in the form of a long-term contract of official vehicles, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2233	Maintenance, use and repair of vehicles	8 000	8 500	5 236	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport.
223	Vehicles	31 400	31 600	19 874	
2250	Documentation and library expenditure	22 000	22 000	22 000	This appropriation is intended to cover the purchase of library stocks, subscriptions to newspapers, periodicals, online services such as dictionaries, as well as other documentation and library expenditure.
2255	Documentation, translation and multilingual tools	p.m.	p.m.	0	This appropriation is intended to cover expenditure on documentation, translation and multilingual tools, such as the acquisition, consolidation and extension of the contents of linguistic and terminological databases, translation memories and automatic translation dictionaries.
225	Documentation and library expenditure	22 000	22 000	22 000	
22	MOVABLE PROPERTY AND ASSOCIATED COSTS	78 400	79 600	118 735	

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
2300	Stationery and office supplies	26 500	26 500	26 000	This appropriation is intended to cover the purchase of paper and office supplies.
230	Stationery and office supplies	26 500	26 500	26 000	
2320	Bank charges	4 500	4 500	3 866	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2321	Exchange-rate losses	p.m.	p.m.	0	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
232	Financial expenses	4 500	4 500	3 866	
2330	Legal expenses	15 000	12 000	1 400	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts.
233	Legal expenses	15 000	12 000	1 400	
2340	Damages	p.m.	p.m.	0	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
234	Damages	p.m.	p.m.	0	
2350	Miscellaneous insurance	11 400	17 300	11 828	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2352	Miscellaneous expenditure on internal meetings	3 000	3 000	1 138	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2353	Departmental removals	10 000	15 000	10 000	This appropriation is intended to cover the cost of removals both within the building and to a new building.
2359	Other expenditure	3 300	3 300	224	This appropriation is intended to cover other operating expenditure not specifically provided for.
235	Other operating expenditure	27 700	38 600	23 189	
2360	External audit and evaluation services	15 000	15 000	10 000	
236	External audit and evaluation services	15 000	15 000	10 000	
2390	Translation services provided by the Commission	p.m.	p.m.	0	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Centre.
2391	Interpreting	p.m.	p.m.	0	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU institutions.

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
2392	Administrative assistance from the Commission	170 500	155 100	143 000	This appropriation is intended to cover administrative assistance provided by the Commission for the Centre.
2393	Publications	25 000	25 000	9 866	This appropriation is intended to cover mainly the costs of publishing the Centre's budget, activity report and other communication and publicity activities.
2394	Dissemination	25 000	17 500	11 999	This appropriation is intended to cover 'dissemination' activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
2395	Other services provided by institutions and agencies	4 500	2 000	2 000	This appropriation is intended to cover services provided to the Centre by institutions and agencies, such as services provided within the framework of agency coordination.
239	Interinstitutional services	225 000	199 600	166 865	
23	CURRENT ADMINISTRATIVE EXPENDITURE	313 700	296 200	231 320	
2400	Postage and delivery charges	24 600	26 600	22 966	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post.
240	Postage	24 600	26 600	22 966	
2410	Telephone, telegraph, telex, radio and television and subscriptions and charges	162 000	162 000	174 976	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications. Expenditure relating to telecommunications equipment is recorded under Item 2100.
241	Telecommunications	162 000	162 000	174 976	
24	POSTAGE AND TELECOMMUNICATIONS	186 600	188 600	197 942	
2500	Meetings in general	5 000	3 000	4 000	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars.
250	Expenditure on formal and other meetings	5 000	3 000	4 000	
2550	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	6 802	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. It is also intended to cover the costs relating to the organisation of external meetings not covered by the existing infrastructure.

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
255	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	6 802	
25	EXPENDITURE ON MEETINGS	25 000	23 000	10 802	
2600	Management Board meetings	20 000	20 000	20 000	Appropriations for travel and subsistence and incidental expenses incurred by members of the Management Board invited to take part in meetings, committees and working groups.
260	Expenditure on formal and other meetings	20 000	20 000	20 000	
2610	Organisation of Management Board meetings	6 000	6 000	8 973	This appropriation is intended to cover the organisation of Management Board meetings.
261	Organisation of Management Board meetings	6 000	6 000	8 973	
2650	Interpreting	80 000	100 000	69 960	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU Institutions for Management Board meetings.
265	Interpreting	80 000	100 000	69 960	
26	GOVERNING BODY OF THE CENTRE	106 000	126 000	98 933	
2700	Limited consultations, studies and surveys	25 000	75 000	28 500	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancy, studies and surveys, namely assessment reports and the fees of external consultants.
270	Limited consultations, studies and surveys	25 000	75 000	28 500	
27	INFORMATION: ACQUISITION, ARCHIVING, PRODUCTION AND DISSEMINATION	25 000	75 000	28 500	
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	7 079 700	7 048 000	6 472 976	
3000	External translation services	14 980 000	16 710 000	12 625 557	This appropriation is intended to cover expenditure relating to the services of external service providers for language services, namely translation of documents and Community trademarks, revision and modification of translations and language editing, as well as terminology work and translation and revision of term lists.

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
300	External translation services	14 980 000	16 710 000	12 625 557	
30	EXTERNAL TRANSLATION SERVICES	14 980 000	16 710 000	12 625 557	
3100	Interinstitutional cooperation in the language field	900 000	750 000	729 410	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpretation (ICTI) with a view to promoting interinstitutional cooperation in the language field. Expenditure for the IATE project is covered by the revenue in Item 3002, 'Management of interinstitutional projects' excluding the Centre's share of that expenditure.
310	Expenditure relating to interinstitutional cooperation	900 000	750 000	729 410	
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION	900 000	750 000	729 410	
3200	Mission expenses and other staff expenditure relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by staff while on missions relating to the eCdT programme.
3201	Miscellaneous operating expenditure relating to the eCdT programme	5 000	5 000	7 500	This appropriation is intended to cover miscellaneous operating expenditure relating to the eCdT programme excluding IT expenditure.
3202	Expenditure for hardware and software relating to the eCdT programme	29 000	29 000	14 479	This appropriation is intended to cover expenditure for hardware and software relating to the eCdT programme.
3203	Information technology consultancy relating to the eCdT programme	560 000	680 000	939 779	This appropriation is intended to cover expenditure for IT consultancy relating to the eCdT programme.
320	Expenditure relating to the eCdT programme	594 000	714 000	961 757	
32	EXPENDITURE RELATING TO THE ECdT PROGRAMME	594 000	714 000	961 757	This chapter holds appropriations for expenditure relating to the eCdT programme, transferred from the 'Reserve for exceptional investments' to income Item 5010.
3	OPERATIONAL EXPENDITURE	16 474 000	18 174 000	14 316 723	
10003	Reserve for stability pricing	p.m.	p.m.	0	Reserve created in 2011 for stability pricing. The total amount of the reserve is EUR 6 205 384.
10004	Permanent prefinancing fund	p.m.	299 300	0	The permanent prefinancing fund is provided for by Article 67a of the Financial Regulation of the Translation Centre. Article 58(2) of the detailed rules for the implementation of the Financial Regulation states that the amount of this fund may not be less than four twelfths of the appropriations for the financial year. It has therefore been necessary to increase the fund. The total amount of the fund is EUR 16 828 766.

Item Article Chapter Title	Heading	Preliminary draft budget 2017	Budget 2016	Outturn 2015	Remarks
10005	Reserve for the disputed salary increase	p.m.	p.m.	0	There are no outstanding disputes on salary adjustments and reserves are not needed.
10006	Reserve for exceptional investments	p.m.	p.m.	0	No appropriations have been set aside 2017 to cover exceptional investments. The total amount of the reserve is EUR 611 258, taking into account the consumption in revenue item 5010.
10007	Reserve for relocation expenses	p.m.	p.m.	0	This reserve was created in 2012 to cover expenses relating to the Centre's relocation in 2013. The reserve was consumed in full in 2013.
1000	Provisional appropriations	p.m.	299 300	0	The outturn for 2015 is 0 for all reserves since no commitments were issued in this chapter.
100	PROVISIONAL APPROPRIATIONS	p.m.	299 300	0	
10	RESERVES	p.m.	299 300	0	
	Total Expenditure	49 371 200	50 785 400	43 716 542	

ANNEX 1 – ESTABLISHMENT PLAN

Function groups and grades	2015		2016		2017	
	Filled on 31.12.2015		Authorised under the budget *		Centre's request for the Draft EU budget 2017	
	Permanent posts	Temporary staff	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0
AD 15	0	0	0	0	0	0
AD 14	0	0	0	1	0	1
AD 13	0	0	1	0	1	0
AD 12	3	6	12	7	14	8
AD 11	11	6	10	5	10	4
AD 10	7	4	7	4	5	6
AD 9	3	7	3	12	4	12
AD 8	12	6	7	15	6	18
AD 7	1	19	3	19	4	18
AD 6	4	22	2	26	1	22
AD 5	0	21	0	0	0	0
TOTAL AD	41	91	45	89	45	89
AST 11	0	0	0	0	0	0
AST 10	0	0	0	0	0	0
AST 9	2	0	3	0	4	0
AST 8	4	1	3	1	2	1
AST 7	2	2	2	3	3	3
AST 6	1	3	1	2	0	4
AST 5	1	10	1	16	2	18
AST 4	3	16	3	15	2	13
AST 3	0	11	0	8	0	8
AST 2	0	7	0	5	0	2
AST 1	0	0	0	0	0	0
TOTAL AST	13	50	13	50	13	49
AST/SC 6	0	0	0	0	0	0
AST/SC 5	0	0	0	0	0	0
AST/SC 4	0	0	0	0	0	0
AST/SC 3	0	0	0	0	0	0
AST/SC 2	0	0	0	0	0	1
AST/SC 1	0	0	0	0	0	0
TOTAL AST/SC	0	0	0	0	0	1
TOTAL	54	141	58	139	58	139
TOTAL STAFF	195	197	197	197	197	197

* Adopted by the Centre's Management Board on 1 October 2015, with the final budget established in accordance with Article 33.8 of the Financial Regulation of 2 January 2014 applicable to the Translation Centre for the bodies of the European Union.

Estimate of number of contract staff (expressed in full-time equivalents)

Function groups (FG)	2015	2016	2017
FG IV	11,5	19	19
FG III	5,7	7	7
FG II	6,0	9	9
FG I	0,0	0	0
Total CA	23,2	35,0	35,0