



**Summary of decisions  
of the 51st meeting of the management board  
of the Translation Centre for the Bodies of the European Union - CT/CA-053/2018/01EN**

The 51st meeting was held in Luxembourg on 25 October 2018 and was chaired by Mr Rytis Martikonis.

**I. Items for adoption**

The management board adopted:

- ✓ **the draft agenda of the 51st meeting of the management board (with an amendment) – Doc. No CT/CA-031/2018EN**
- ✓ **the draft amended decision n°7 of the management board on the pricing structure of the Translation Centre – Doc. No CT/CA-071/2011/14EN**
- ✓ **the draft decision of the management board adopting the budget 2019 – Doc. No CT/CA-033/2018EN**
- ✓ **the draft decision of the management board adopting the programming document 2019-2021 (with amendments) – Doc. No CT/CA-001/2018/03EN**
- ✓ **the report of the working group of the management board on the recommendations of the Study – Doc. No CT/CA-036/2018EN**
- ✓ **the Translation Centre's strategic approach to the implementation of the recommendations of the Study (with amendments) – Doc. No CT/CA-037/2018/01EN**
- ✓ **the draft decision of the management board on security in the Translation Centre and the implementing provisions necessary to ensure, inter alia, the confidentiality of certain work – Doc. No CT/CA-044/2018EN**
- ✓ **the draft decision of the management board on the security of communication and information systems in the Translation Centre (with amendments) – Doc. No CT/CA-045/2018/01EN**
- ✓ **the draft decision of the Translation Centre laying down Guidelines on whistleblowing – Doc. No CT/CA-040/2018EN**
- ✓ **the draft decision of the Translation Centre concerning the function of adviser – Doc. No CT/CA-041/2018EN**
- ✓ **the draft decision of the Translation Centre on middle management staff – Doc. No CT/CA-042/2018EN**
- ✓ **the draft decision of the Translation Centre laying down implementing rules on temporary occupation of management posts – Doc. No CT/CA-017/2018/01EN**
- ✓ **the draft decision of the Translation Centre adopting by analogy Commission decision C(2018) 4048 final of 29.6.2018 on outside activities and assignments and on occupational activities after leaving the Service (with amendments) – Doc. No CT/CA-043/2018/01EN**
- ✓ **the draft decision adopting the amended procurement plan 2018 – Doc. No CT/CA-002/2016/07/Annex IXEN**

## II. Items for information

The management board took note of:

- ✓ **the information note on the proposed pricing structure as of 1 January 2019** – Doc. No CT/CA-071/2011/14/ANNEX1
- ✓ **the information note on measures taken by the Translation Centre from 2010 to 2017 to reduce its costs** – Doc. No CT/CA-071/2011/14/ANNEX2
- ✓ **the key strategic lines of the draft programming document 2020-2022** – Doc. No CT/CA-034/2018
- ✓ **the Study on the Translation Centre as the linguistic shared service provider for the EU agencies and bodies** – Doc No CT/CA-036/2018/ANNEX 1
- ✓ **the Programme Initiation Document for the delivery of specific projects arising from the recommendations of the Study** – Doc No CT/CA-037/2018/ANNEX1
- ✓ **the follow-up to the European Parliament's observations in the 2016 discharge decision** – Doc. No CT/CA-038/2018
- ✓ **the information on budgetary transfers** – Doc. No CT/CA-039/2018

## III. Next meeting

The 52nd meeting of the management board was scheduled for 20 March 2019.

Done in Luxembourg, 27 January 2019.

For the management board.

Rytis Martikonis   
Chairman