



**DECISION OF THE MANAGEMENT BOARD
OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION
ADOPTING THE PRELIMINARY DRAFT BUDGET 2022 – CT/CA-008/2021EN**

THE MANAGEMENT BOARD OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION,

Having regard to Council Regulation (EC) No 2965/94 of 28 November 1994 setting up a Translation Centre for the Bodies of the European Union ('the Translation Centre'), as last amended by Council Regulation (EC) No 1645/2003 of 18 June 2003,

Having regard to the Financial Regulation of 22 September 2019 applicable to the Translation Centre for the Bodies of the European Union (Ref. CT/CA-028/2019),

Whereas:

(1) The management board should adopt the Centre's budget on the basis of a draft prepared by the Director;

HAS DECIDED AS FOLLOWS:

Article 1

The preliminary draft budget 2022 of the Translation Centre, as annexed to this decision, is hereby adopted.

Article 2

This decision shall enter into force on the date of its adoption.

Done at Luxembourg, 24 March 2021.

For the management board

(Electronically signed)

Rytis Martikonis

Chairman

Annex: Preliminary draft budget 2022



PRELIMINARY DRAFT BUDGET 2022

CT/CA-008/2021EN

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I. INTRODUCTION

A. GENERAL INTRODUCTION

The preliminary draft budget 2022 comprises:

- A. This general introduction;
- B. The Centre's revenue as laid down in Article 10(2) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003, in particular comprising payments made by the bodies for which the Centre works, and by the institutions and organs with which collaboration has been agreed in return for work performed by it, including interinstitutional activities;
- C. A breakdown of the Centre's expenditure by title; and
- D. A breakdown of the Centre's expenditure by activity. This part shows the link between the budget for 2022 and the work programme for 2022 by identifying the resources allocated to each activity in order to achieve the Centre's strategic objectives. It also sets out the conventional budget structure.

The preliminary draft budget 2022 reflects the revenue and expenditure estimates, as included in the Centre's draft programming document 2022-2024 (Ref. CT/CA-002/2021). It is prepared in accordance with Articles 35-37 of the Centre's Financial Regulation. In order to prepare the preliminary draft budget 2022, the Centre undertook an analysis of its forecast expenditure and obtained clients' forecasts.

The preliminary draft budget 2022 has been prepared on the basis of the prices applicable in 2022, as shown in the table below. All amounts in this document are expressed in euros.

Prices applicable in 2022:

Service provided	Normal (EUR)	Slow (EUR)	Urgent (EUR)	Very urgent (EUR)
Translation (price per page)	96.00	91.20	120.00	172.80
Modification (price per page)	172.00	163.40	215.00	
Revision (price per page)	60.00	57.00	75.00	
Editing (price per page)	39.00	37.05	43.90	
Trade marks (price per page)	EUR 41.93 for 197 221 pages			
Community designs (price per term)	EUR 4.00			
Term lists (price per term)	EUR 4.00			
Revision of term lists (price per term)	EUR 2.50			
Terminology (price per man-day)	EUR 900			
Language consultancy (price per man-day)	EUR 900			
Subtitling (price per minute)	EUR 41.00			

Surcharges applicable in 2022:

Type of document	EUR
Complex format (additional price per page and per target language)	15.00
PDF format and paper documents (additional price per page of the source document)	12.00
Classified / Sensitive non-classified documents (additional price per page and per target language)	20.00
Non-EU language (additional price per page and per target language)	10.00
Web document upload (additional price per target language in the case of multiple files or per request in the case of single files)	10.00

B. REVENUE

The total revenue forecast for 2022 is EUR 45.3 million, with EUR 44.1 million in Titles 1-4. The revenue forecast is broken down as follows:

Title	Revenue (EUR)
1. Agencies and bodies	43 393 100
3. Interinstitutional cooperation (European institutions)	634 300
4. Other revenue	102 400
5. Surplus carried over from the previous financial year and transfers from reserves from previous years	1 193 600

The Centre's forecast revenue is based on the estimates provided by its clients and includes the possible impact of savings per client calculated by the Centre. It must therefore be underlined that the estimated revenue is subject to change, depending on clients' actual needs and their budgets. On the basis of clients' forecasts, the estimated revenue for 2022 in Title 1 is EUR 43.4 million compared with EUR 44.2 million in the 2021 budget (-1.9%). The forecast revenue for 2022 is EUR 0.5 million more (1%) than the actual revenue of EUR 42.9 million received from clients in 2020.

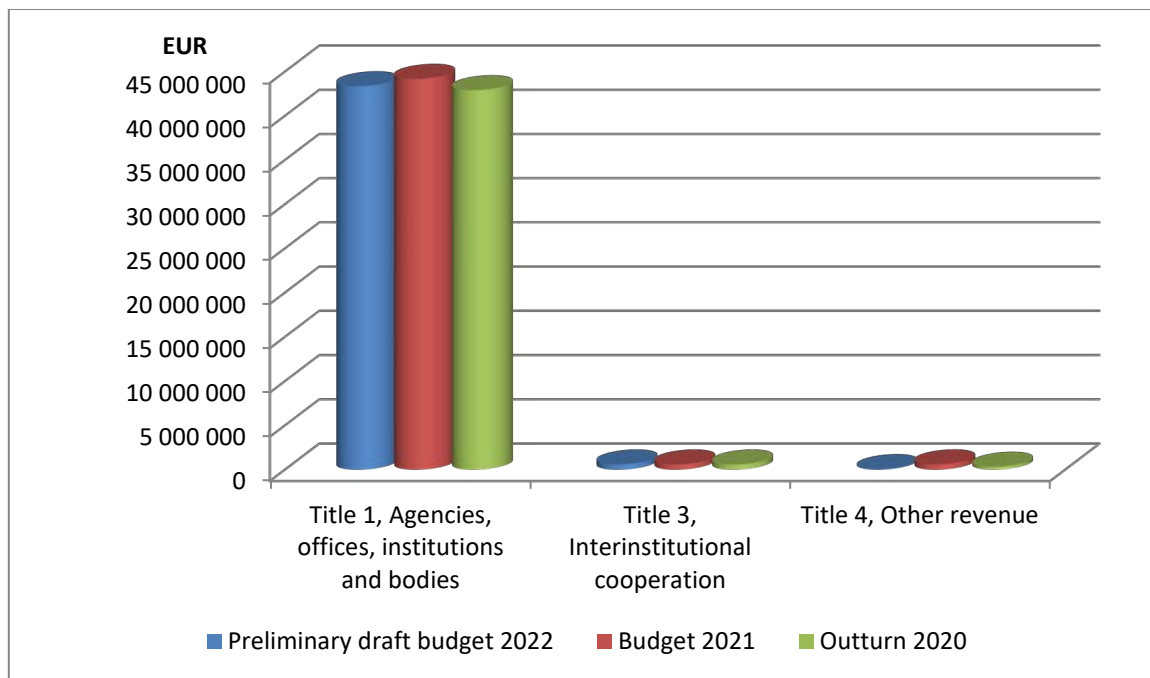
The Centre's biggest client, the EUIPO ('European Union Intellectual Property Office'), has forecast a revenue reduction of EUR 2.8 million (-25.6%) for the translation of EU trade marks in 2022 (Item 1006) compared with the 2021 budget. The forecast revenue for 2022 is EUR 3.9 million less (-32%) than the actual revenue received for the translation of EU trade marks in 2020. In addition, the EUIPO's revenue forecast for other services has decreased by 5%, namely from EUR 4.2 million in the 2021 budget to EUR 4.0 million in 2022 (Item 1005), and this is 1.1% higher (EUR 44 549) than the revenue received for other services in 2020. Their overall forecast for 2022 is 23.9% lower (EUR 3.9 million) than the total revenue received from the EUIPO in 2020.

Other significant changes that may be noted compared with the 2021 budget are decreases in forecasts by ERA (European Union Agency for Railways) by 65.9% (EUR -532 700), and EBA (European Banking Authority) by 41.1% (EUR - 446 900). Compared with the 2021 budget, CEPOL (European Union Agency for Law Enforcement Training) has increased its forecast by 258.8% (EUR 48 400), ERCEA (European Research Council Executive Agency) by 377.4% (EUR 55 100), REA (Research Executive Agency) by 61.8% (EUR 746 700), ACER (Agency for the Cooperation of Energy Regulators) by 39% (EUR 187 600), eu-LISA (European Agency for the Operational Management of Large-scale IT Systems in the Area of Freedom, Security and Justice) by 51.5% (EUR 377 900) and EDPS (European Data

Protection Supervisor) by 38% (EUR 472 300). In addition, EPPO (European Public Prosecutor's Office) as a new client, has forecast an amount of EUR 1.1 million in the 2022 budget. More detailed information on client forecasts and translation volumes is provided in Section D, 'Activities', and Part III, 'Statement of revenue and expenditure - Details'.

The revenue in Title 3 corresponds to the revenue that the Centre receives in its capacity as manager of the IATE database (InterActive Terminology for Europe). The Centre's expenditure for IATE is recorded in Expenditure (Chapter 31).

Figure 1. Revenue broken down by title and year: 2020-2022 (Titles 1, 3 and 4)



In addition to revenue from its clients and interinstitutional cooperation, the Centre is forecasting additional revenue in Title 4, mainly comprising bank interest, and revenue from the hosting of data centre services for ERA (European Union Agency for Railways). The forecast for this revenue in 2022 is EUR 102 400, which is 84.1% lower than the 2021 budget and 72.4% lower than the 2020 outturn.

In order to balance the preliminary draft budget 2022, the Centre has transferred EUR 1 196 600 from the 'Reserve for stability pricing' to revenue, leaving an estimated balance of EUR 5 600 in the reserve at the end of 2022. For information, after carrying over the budget surplus of 2020 to 2021, the estimated balance of the reserve for stability pricing would be EUR 4 058 146.

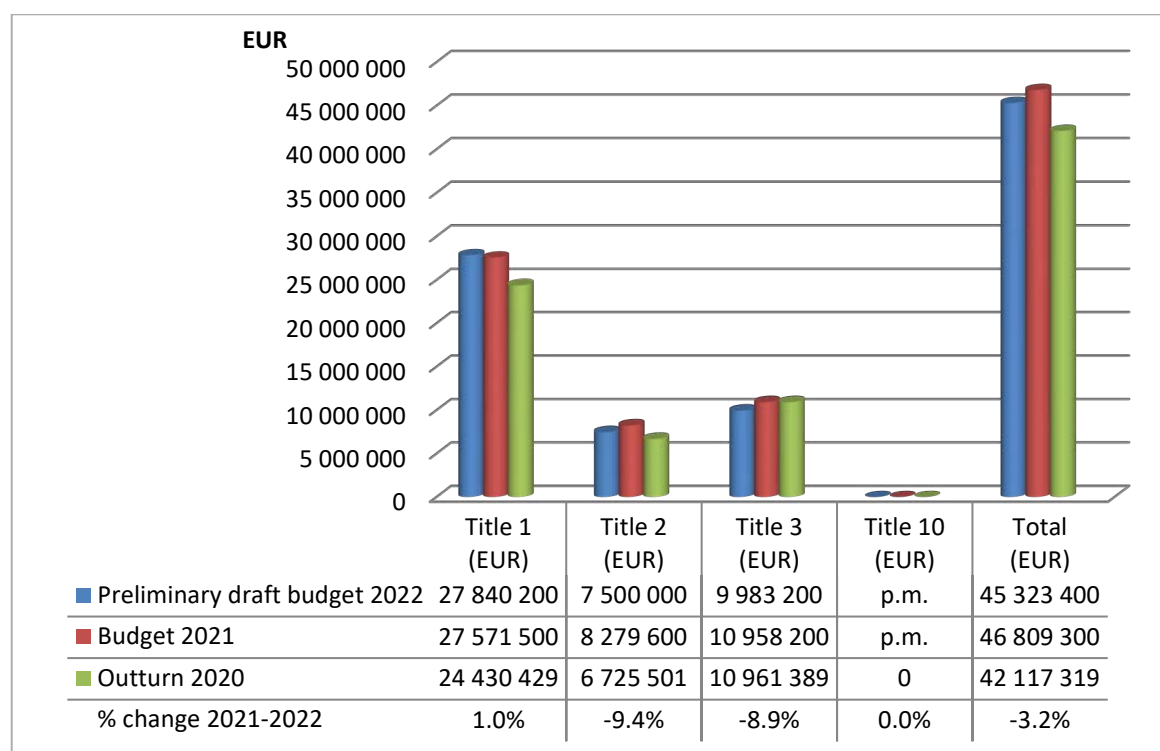
C. EXPENDITURE

The Centre's forecast expenditure for 2022 is EUR 45.3 million. In Titles 1-3, the 2022 budget is lower (-3.2%) compared with the 2021 budget and is 7.6% higher than the 2020 outturn. This increase from 2020 to 2022 is due to the salary adjustments envisaged in 2021 and 2022 as well as other expenditure that is also subject to indexations which are likely to lead to higher expenditure in 2022. In addition, this increase in Titles 1 is partly compensated by the significant decreases in Title 2 and Title 3 as a result of the new negotiation related to reducing the floor surface of the building and reducing the volume of outsourcing to external language service providers. The expenditure forecast is broken down as follows:

Title	Expenditure (EUR)
1. Staff	27 840 200
2. Buildings, equipment and miscellaneous operating expenditure	7 500 000
3. Operational Expenditure	9 983 200
10. Reserves	p.m.

In order to respond to the overall increase in staff costs, other index-linked costs and IT costs, the Centre has taken several measures to reduce its budget expenditure. The main action has been to significantly reduce expenditure appropriations in the majority of budget items to cover only what is expected to be needed. This means that the Centre has reduced its margin to a minimum across key budget lines and its flexibility is therefore severely reduced. The measures have been chosen so that the envisaged impact on clients will be minimal. An overview of the expenditure by title, including a comparison with the 2021 budget and the outturn for 2020, is presented in the figure below.

Figure 2. Expenditure broken down by title and year: 2020-2022 (Titles 1, 2, 3 and 10) *



* Title 1: 'Staff'; Title 2: 'Buildings, equipment and miscellaneous operating expenditure'; Title 3: 'Operational expenditure'; and Title 10: 'Reserves'. The budget for Title 10 in 2021 and 2022 is pro memoria (p.m.) and is shown as '0' in 2020.

Title 1: STAFF

The budget for Title 1 in 2022 is EUR 27.8 million, 1% higher than the 2021 budget, representing an increase of EUR 268 700. The Centre's budget provides for potential annual salary adjustments, estimated at 0.8% per annum, as well as biennial step advancements and promotions. The budget is based on an Establishment Plan of 196 posts, which remains at the same level as that approved by the Budgetary Authority for 2021. The budget also takes into account factors such as the turnover ratio and work patterns of staff. All of the above leads to an increase of 0.4% (EUR 86 000) in Article 110, 'Staff in active employment', whereas the budget for contract staff (Item 1115) has increased by 0.7% (EUR 12 100) in 2022 compared with the 2021 budget.

Title 2: BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

The budget for Title 2, 'Buildings, equipment and miscellaneous operating expenditure', stands at EUR 7.5 million in 2022. It has decreased by 9.4% compared with the 2021 budget. The decrease is mainly due to the new negotiation related to reducing the floor surface of the building and the plan to increase teleworking.

It should be underlined that the expenditure in Title 2 includes expenditure for hosting a data centre for ERA ('European Union Agency for Railways'). In conformity with the principle of universality, the revenue received from ERA is recorded as revenue, as opposed to offsetting the expenditure.

Title 3: OPERATIONAL EXPENDITURE

The budget for Title 3, 'Operational expenditure', covers the outsourcing of translation services, technical services related to language services, interinstitutional cooperation, and the eCdT programme. It stands at EUR 10 million in 2022, down by 8.9% compared with the 2021 budget. It is EUR 1 million lower than the 2020 outturn.

The budget for external translation services constitutes the main part of the title's budget, namely 92.7% in 2022. The actual cost of these services depends on a number of factors, such as changes in the ranking of suppliers under existing framework contracts and the prices agreed under future framework contracts, which also depend on economic developments in the Member States. The budget for 2022 is EUR 9.3 million, which is in line with the forecast volumes as well as with the Centre's expectation that the investment in translation technologies will have a positive impact on expenditure on external translation services. Clearly, real expenditure will heavily depend on the actual demand from the Centre's clients and the actual impact of translation technologies.

Chapter 31 includes the Centre's expenditure for the management of the IATE database as well as the Centre's contribution to other interinstitutional tools managed by the Commission. The costs for these tools are governed by annual financial agreements between the parties acting in the framework of the Executive Committee for Translation of the Interinstitutional Committee for Translation and Interpretation (ICTI).

D. ACTIVITIES

The Centre's activities are defined under three activity areas in the 2022 budget, as set out in the Centre's programming document 2022-2024: 1) Core operational activities; 2) Support activities; and 3) Management and supervision activities.

The human and financial resources for 2022 are allocated to the three activity areas, as shown in the table below. The financial resources included in Titles 1, 2 and 3 are either allocated directly or indirectly to the different services of the Centre. The indirect costs are allocated to our activities, and then consequently to our services, through the mechanisms of our Activity Based Budgeting (ABB) methodology. The details are set out in the Centre's draft programming document 2022-2024 (Ref. CT/CA-002/2021).

	% of human resources (staff)	% of financial resources	Financial resources
Core operational activities	64.3%	74.6%	33 794 868
<i>Translation</i>	25.2%	21.6%	9 778 759
<i>Revision</i>	0.0%	0.0%	0
<i>Modification</i>	1.4%	1.2%	536 643
<i>Editing</i>	0.1%	0.0%	22 139
<i>Subtitling</i>	0.0%	0.0%	1 747
<i>Terminology research</i>	0.3%	0.2%	98 273
<i>Internal validation</i>	25.0%	21.4%	9 720 896
<i>Client request management</i>	1.9%	1.4%	617 188
<i>Technical pre-processing and pre-formatting (TECH+CAT)</i>	2.3%	1.6%	732 014
<i>Outsourcing management</i>	1.6%	1.1%	516 716
<i>Linguistic pre-processing - reference documents (documentary search) REF</i>	0.3%	0.2%	100 473
<i>Post-processing (CAT+TECH)</i>	1.3%	0.9%	416 243
<i>Management of translation memories and machine translation</i>	1.8%	1.2%	559 775
<i>Terminology</i>	0.7%	0.5%	229 651
<i>EUTM workflow</i>	1.5%	1.0%	473 656
<i>Re-ranking</i>	0.6%	0.4%	193 768
<i>IATE</i>	0.4%	1.2%	545 422
<i>External translation services</i>		20.4%	9 250 000
Support activities	24.3%	18.8%	8 538 924
Management and supervision activities	11.4%	6.6%	2 989 608
Appropriations in Title 10: 'Reserves' not allocated to an activity	0%	0%	0
Total	100%	100%	45 323 400

Description of the sub-activity

Activities	Description
<i>Translation</i>	Translating documents and EUTMs. In this activity, only the cost of internal translation is considered, as translation is carried out internally.
<i>Revision</i>	Internal translators perform this activity, which consists of comparing the translated version with the original document.
<i>Modification</i>	Modifying the translated documents based on comments received. Internal translators perform this activity.
<i>Editing</i>	Editing consists of reviewing the translated version of a document.
<i>Subtitling</i>	This activity is based on subtitling video material.
<i>Terminology research</i>	This activity is technical and managed by translation teams.
<i>Internal validation</i>	Evaluating translations carried out by external service providers.
<i>Client request management</i>	Analysing customer orders and determining the characteristics of the product (format, domain, etc.)
<i>Technical pre-processing and pre-formatting (TECH+CAT)</i>	Receiving a translation request and uploading the translation into the translation memories and machine translation system for subsequent translation. It is a technical step in which every document must be uploaded. It allows the translation memories to match the document with any existing memories and thus enables calculation of the potential discount for clients.
<i>Outsourcing management</i>	Selecting freelancers and establishing and managing their contracts.
<i>Linguistic pre-processing - reference documents (documentary search) REF</i>	Processing documents before uploading them into translation memories.
<i>Post-processing (CAT+TECH)</i>	Formatting documents and resolving any technical issues.
<i>Management of translation memories and machine translation</i>	Organising and updating the content of the translation memories and the machine translation corpus.
<i>Terminology</i>	Analysing customer orders and organising the terminology research work.
<i>EUTMs workflow</i>	Analysing customer orders and organising the translation of EUTMs.
<i>Re-ranking</i>	Adapting the list of freelance translators on the basis of their quality evaluation.
<i>IATE</i>	Management of the IATE database
<i>External translation services (***)</i>	Expenditure relating to the language services delivered by external service providers.

The table below shows the total number of pages, terms and revenue forecast for 2022 by comparison with the 2021 budget. The table shows the forecasts for 2022 provided by clients, including the possible impact of savings arising from the pricing structure for the translation of documents per client, calculated by the Centre. More detailed information on client forecasts and translation volumes is provided in Part III, 'Statement of revenue and expenditure - Details'.

	Preliminary draft budget 2022	Budget 2021	Comparison
Total number of pages of EU trade marks forecast	197 221	284 686	-30.7%
Total number of pages of documents forecast	343 756	322 443	6.6%
<i>Total number of pages</i>	<i>540 977</i>	<i>607 129</i>	<i>-10.9%</i>
Total number of term lists forecast	60 338	60 540	-0.3%
Total revenue forecast from translations, terminology and term lists	43 393 100	44 228 100	-1.9%

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title	Heading	Preliminary draft budget 2022	Budget 2021	Outturn 2020
	REVENUE			
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	43 393 100	44 228 100	42 949 640
2	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0
3	INTERINSTITUTIONAL COOPERATION	634 300	629 900	628 653
4	OTHER REVENUE	102 400	642 150	371 022
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	1 193 600	1 309 150	
	Reserve for stability pricing	1 193 600	1 241 650	
	Reserve for exceptional investments	p.m.	67 500	
6	REFUNDS	p.m.	p.m.	0
	TOTAL	45 323 400	46 809 300	43 949 315
	EXPENDITURE			
1	STAFF	27 840 200	27 571 500	24 430 429
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	7 500 000	8 279 600	6 725 501
3	OPERATIONAL EXPENDITURE	9 983 200	10 958 200	10 961 389
10	RESERVES	p.m.	p.m.	0
	TOTAL	45 323 400	46 809 300	42 117 319

III. STATEMENT OF REVENUE AND EXPENDITURE 2022 - DETAILS

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
REVENUE					
1000	European Environment Agency (EEA)	192 700	193 300	313 654	1 969 pages
1001	European Training Foundation (ETF)	62 400	62 400	163 781	650 pages
1002	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	384 100	384 100	157 692	4 002 pages
1003	European Medicines Agency (EMA)	3 165 500	2 973 900	3 164 899	Documents: 30 680 pages; term lists: 242 terms
1004	European Agency for Safety and Health at Work (EU-OSHA)	639 000	647 100	1 099 785	6 503 pages
1005	European Union Intellectual Property Office (EUIPO)	3 985 600	4 194 900	3 941 051	Documents: 36 627 pages; term lists: 52 000 terms; Community designs: 8 000 terms
1006	EUIPO trade marks	8 268 600	11 116 400	12 168 538	197 221 pages
1007	Community Plant Variety Office (CPVO)	38 700	38 700	76 607	403 pages
1008	European Union Agency for Law Enforcement Cooperation (Europol)	50 700	50 700	92 440	528 pages
1009	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	480 000	486 100	430 601	5 000 pages
100	Article 100	17 267 300	20 147 600	21 609 047	
1010	European Centre for the Development of Vocational Training (Cedefop)	119 100	110 900	167 242	1 097 pages
1012	European Union Agency for Fundamental Rights (FRA)	1 327 200	1 299 400	1 120 862	13 565 pages
1014	European Investment Bank (EIB)	p.m.	p.m.	8 827	
1015	European Food Safety Authority (EFSA)	225 700	225 700	240 078	2 351 pages
1016	European Union Agency for Criminal Justice Cooperation (Eurojust)	1 312 200	1 223 600	486 604	11 856 pages
1017	European Maritime Safety Agency (EMSA)	72 000	71 300	253 194	751 pages

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
1018	European Aviation Safety Agency (EASA)	32 300	32 300	2 585	336 pages
1019	European Union Agency for Railways (ERA)	275 700	808 400	294 430	2 827 pages
101	Article 101	3 364 200	3 771 600	2 573 821	
1020	European Union Agency for Network and Information Security (ENISA)	81 400	71 000	96 920	840 pages
1021	European Centre for Disease Prevention and Control (ECDC)	308 700	271 200	584 490	3 052 pages
1022	European Border and Coast Guard Agency (Frontex)	2 536 400	2 511 300	1 306 275	26 421 pages
1023	Education, Audiovisual and Culture Executive Agency (EACEA)	764 700	747 400	343 307	6 927 pages
1024	Executive Agency for Small and Medium-sized Enterprises (EASME)	15 900	15 900	31 605	166 pages
1025	European Union Agency for Law Enforcement Training (CEPOL)	67 100	18 700	13 907	648 pages
1026	Consumers, Health, Agriculture and Food Executive Agency (Chafea)	673 300	672 300	1 209 365	7 014 pages
1027	European Global Navigation Satellite Systems Agency (GSA)	30 300	22 100	17 275	312 pages
1028	European Defence Agency (EDA)	4 700	4 700	47 314	49 pages
1029	European Chemicals Agency (ECHA)	1 515 600	1 809 800	1 631 645	15 787 pages
102	Article 102	5 998 100	6 144 400	5 282 103	
1030	European Fisheries Control Agency (EFCA)	147 000	204 500	430 069	1 506 pages
1031	Fusion for Energy Joint Undertaking (F4E JU)	51 800	54 500	41 373	540 pages
1032	European Union Satellite Centre (SatCen)	p.m.	p.m.	0	
1033	Innovation and Networks Executive Agency (INEA)	79 200	72 000	41 537	825 pages

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
1034	European Institute of Innovation and Technology (EIT)	14 500	54 700	8 578	150 pages
1035	European Research Council Executive Agency (ERCEA)	69 700	14 600	1 034	672 pages
1036	Research Executive Agency (REA)	1 955 700	1 209 000	17 015	19 695 pages
1037	Clean Sky 2 Joint Undertaking (Clean Sky 2 JU)	4 200	4 200	1 860	30 pages
1038	European Institute for Gender Equality (EIGE)	48 000	65 700	191 813	541 pages
1039	SESAR Joint Undertaking (SJU)	15 300	19 900	6 978	159 pages
103	Article 103	2 385 400	1 699 100	740 256	
1042	Innovative Medicines Initiative 2 Joint Undertaking (IMI2 JU)	5 000	5 000	972	Documents: 48 pages; term lists: 96 terms
1043	Fuel Cells and Hydrogen 2 Joint Undertaking (FCH2 JU)	2 400	2 200	0	23 pages
1045	European Asylum Support Office (EASO)	2 786 500	2 775 900	3 432 946	27 624 pages
1046	Agency for the Cooperation of Energy Regulators (ACER)	669 100	481 500	248 703	7 340 pages
1047	European Securities and Markets Authority (ESMA)	596 800	586 700	716 808	6 479 pages
1048	European Banking Authority (EBA)	639 300	1 086 200	810 436	6 594 pages
1049	European Insurance and Occupational Pensions Authority (EIOPA)	123 900	122 700	164 617	1 265 pages
104	Article 104	4 823 000	5 060 200	5 374 482	
1050	Office of the Body of European Regulators for Electronic Communications (BEREC Office)	113 200	113 200	36 477	1 340 pages
1051	European Agency for the Operational Management of Large-scale IT Systems in the Area of Freedom, Security and Justice (eu-LISA)	1 111 500	733 600	811 305	11 639 pages

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
1052	Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL JU)	4 700	4 700	1 081	48 pages
1053	Maritime Analysis and Operation Centre (Narcotics) (MAOC (N))	p.m.	p.m.	0	
1054	Single Resolution Board (SRB)	1 647 600	1 497 800	1 054 655	17 162 pages
1055	European Schools	63 600	62 900	43 405	662 pages
1056	Bio-Based Industries Joint Undertaking (BBI JU)	p.m.	p.m.	0	
1057	Shift2Rail Joint Undertaking (S2R JU)	p.m.	p.m.	22 229	
1058	Joint Committee of the European Supervisory Authorities (ESAs-JC)	p.m.	p.m.	0	
1059	European High Performance Computing Joint Undertaking (EuroHPC)	500	500	385	5 pages
105	Article 105	2 941 100	2 412 700	1 969 536	
1060	European Labour Authority (ELA)	2 102 900	1 886 500	89 398	21 688 pages
1061	European Public Prosecutor's Office (EPPO)	1 111 400	—	—	Documents: 1 900 pages; Dedicated custom Translation Service
106	Article 106	3 214 300	1 886 500	89 398	
1099	Revenue from new clients	p.m.	182 400	0	
109	Article 109	p.m.	182 400	0	
10	PAYMENTS FROM THE AGENCIES, OFFICES AND BODIES	39 993 400	41 304 500	37 638 644	
1100	European Commission	1 190 700	1 190 100	3 463 373	Documents: 12 362 pages. The volume for documents includes the volumes estimated for DG Justice, Consumers and DG Employment, Social Affairs and Inclusion and DG GROW Directorate-General Internal Market, Industry, Entrepreneurship and SMEs.
1101	European Parliament	p.m.	p.m.	349	

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
1102	Council of the European Union	320 000	316 800	14 658	3 334 pages
1103	European Court of Auditors	12 700	13 300	22 506	124 pages
1104	European Committee of the Regions	p.m.	p.m.	8 635	pages
1105	European Economic and Social Committee	p.m.	p.m.	26 781	pages
1106	Court of Justice of the European Union	p.m.	p.m.	3 678	
1107	European Central Bank	57 600	58 800	58 057	600 pages
1108	European Ombudsman	103 800	102 000	264 589	1 081 pages
1109	European Data Protection Supervisor (EDPS)	1 714 900	1 242 600	1 448 371	17 687 pages
110	Article 110	3 399 700	2 923 600	5 310 996	
11	PAYMENTS FROM THE INSTITUTIONS	3 399 700	2 923 600	5 310 996	
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	43 393 100	44 228 100	42 949 640	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
2000	Subsidy from the Commission	p.m.	p.m.	0	
200	Subsidy from the Commission	p.m.	p.m.	0	Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
20	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0	
2	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0	
3001	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)	p.m.	p.m.	0	
3002	Management of interinstitutional projects	634 300	629 900	628 653	This item covers revenue received due to the Centre's management of interinstitutional projects, notably the project IATE.
300	Interinstitutional cooperation	634 300	629 900	628 653	

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
30	INTERINSTITUTIONAL COOPERATION	634 300	629 900	628 653	
3	INTERINSTITUTIONAL COOPERATION	634 300	629 900	628 653	
4000	Bank interest	5 000	10 000	0	
400	Bank interest	5 000	10 000	0	This article covers interest which the Centre receives on its bank accounts.
4010	Miscellaneous repayments	97 400	388 900	127 772	
401	Miscellaneous repayments	97 400	388 900	127 772	This article covers miscellaneous repayments, including income from the subletting of office space and parking spaces and the hosting of a data centre for the European Union Agency for Railways.
4020	Financial contribution from the Luxembourg Government	p.m.	243 250	243 250	This financial contribution from the Luxembourg Government is in support of the Centre's annual rental costs
402	Other contributions	p.m.	243 250	243 250	
40	OTHER REVENUE	102 400	642 150	371 022	
4	OTHER REVENUE	102 400	642 150	371 022	
5000	Surplus carried over from the previous financial year	p.m.	p.m.	0	Surplus carried over from the previous financial year in accordance with Article 17(1) of the Centre's Financial Regulation of 22 September 2019.
500	Surplus carried over from the previous financial year	p.m.	p.m.	0	
5010	Transfer from 'Reserve for exceptional investments'	p.m.	67 500	0	The transfer from the 'Reserve for exceptional investments' corresponds to the expenditure in Chapter 32, 'Expenditure relating to the eCdT programme'.
5015	Transfer from 'Reserve for stability pricing'	1 193 600	1 241 650	0	The transfer from the 'Reserve for stability pricing' is necessary to balance the budget.
501	Transfers from reserves from previous years	1 193 600	1 309 150	0	
50	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	1 193 600	1 309 150	0	

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	1 193 600	1 309 150	0	
6000	Refunds to clients	p.m.	p.m.	0	
600	Refunds to clients	p.m.	p.m.	0	
60	REFUNDS TO CLIENTS	p.m.	p.m.	0	
6	REFUNDS	p.m.	p.m.	0	
Total Revenue		45 323 400	46 809 300	43 949 315	
EXPENDITURE					
1100	Basic salaries	16 151 400	16 087 300	14 562 447	Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Union, in particular Articles 62 and 66 thereof. This appropriation is intended to cover the basic salaries of officials and temporary staff.
1101	Family allowances	1 537 100	1 529 100	1 260 468	Staff Regulations of Officials of the European Union, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff.
1102	Expatriation and foreign-residence allowances	2 549 300	2 535 500	2 387 920	Staff Regulations of Officials of the European Union, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff.
1103	Secretarial allowances	13 700	13 600	8 960	Staff Regulations of Officials of the European Union, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.
110	Staff in active employment	20 251 500	20 165 500	18 219 795	
1113	Trainees	37 300	36 900	433	This appropriation is intended to cover expenditure relating to trainees.

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
1115	Contract staff	1 631 600	1 619 500	1 104 934	Conditions of Employment of Other Servants of the European Union, in particular Article 3a and Title IV thereof.
111	Contract staff and trainees	1 668 900	1 656 400	1 105 367	This article was previously called 'Auxiliary staff and local staff'.
1120	Professional training of staff	180 700	177 200	87 487	Staff Regulations of Officials of the European Union, in particular Article 24a thereof.
112	Professional training of staff	180 700	177 200	87 487	
1130	Insurance against sickness	540 000	538 600	513 683	Staff Regulations of Officials of the European Union, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Union.
1131	Insurance against accidents and occupational disease	79 400	79 600	57 786	Staff Regulations of Officials of the European Union, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease.
1132	Insurance against unemployment	134 200	134 300	129 256	Conditions of Employment of Other Servants of the European Union, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment.
1133	Constitution or maintenance of pension rights	p.m.	p.m.	0	Conditions of Employment of Other Servants of the European Union, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1134	Contribution to the Community pension scheme	3 313 500	3 306 400	3 133 287	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme.
113	Employer's social security contributions	4 067 100	4 058 900	3 834 012	
1140	Childbirth and death allowances and grants	1 400	1 400	0	Staff Regulations of Officials of the European Union, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1100.

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
1141	Travel expenses for annual leave	242 600	238 700	220 576	Staff Regulations of Officials of the European Union, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin.
1143	Fixed duty allowances	p.m.	p.m.	0	Staff Regulations of Officials of the European Union, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
114	Miscellaneous allowances and grants	244 000	240 100	220 576	
1150	Overtime	p.m.	p.m.	0	Staff Regulations of Officials of the European Union, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in the AST category and local staff whom it has not been possible to compensate with free time under the normal arrangements.
115	Overtime				
1171	Freelance interpreters and conference technicians	p.m.	p.m.	0	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement for freelance interpreters whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1175	Agency staff	276 000	269 200	187 407	This appropriation is intended to cover the use of agency staff.
117	Supplementary services	276 000	269 200	187 407	
1180	Miscellaneous expenditure on staff recruitment	38 800	38 800	27 800	Staff Regulations of Officials of the European Union, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures.
1181	Travel expenses	11 600	11 600	3 522	Staff Regulations of Officials of the European Union, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre.

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
1182	Installation, resettlement and transfer allowances	54 000	38 300	56 137	Staff Regulations of Officials of the European Union, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.
1183	Removal expenses	23 800	20 400	22 000	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.
1184	Temporary daily subsistence allowances	82 300	53 100	57 600	Staff Regulations of Officials of the European Union, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer).
118	Miscellaneous expenditure on staff recruitment and transfers	210 500	162 200	167 059	
1190	Salary weightings	1 500	1 500	0	Staff Regulations of Officials of the European Union, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
119	Salary weightings and adjustments to remuneration	1 500	1 500	0	
11	STAFF IN ACTIVE EMPLOYMENT	26 900 200	26 731 000	23 821 703	
1300	Mission expenses, duty travel expenses and other ancillary expenditure	74 900	72 100	3 441	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interest of the Centre, in accordance with the provisions of the Staff Regulations of Officials of the European Union.
130	Missions and duty travel	74 900	72 100	3 441	
1310	Mission expenses linked to training	27 500	26 400	4 705	This appropriation is intended to cover mission expenditure during training outside Luxembourg.
131	Missions and duty travel linked to training	27 500	26 400	4 705	

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
13	MISSIONS AND DUTY TRAVEL	102 400	98 500	8 146	
1400	Restaurants and canteens	2 900	2 900	2 500	
140	Socio-medical infrastructure	2 900	2 900	2 500	
1410	Medical service	54 900	52 000	48 400	Staff Regulations of Officials of the European Union, in particular Article 59 thereof and Article 8 of Annex II thereto.
141	Medical service	54 900	52 000	48 400	
1420	Other expenditure	674 300	584 000	493 100	This appropriation is intended to cover expenditure relating to participation in the Committee on Social Activities and to nurseries and educational institutions. The appropriation is based on the forecast by the Commission's Office for Infrastructure and Logistics (OIL).
1421	Social relations	14 000	14 000	0	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
142	Other expenditure	688 300	598 000	493 100	
14	SOCIO-MEDICAL INFRASTRUCTURE	746 100	652 900	544 000	
1520	Staff exchanges	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
1521	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
152	Mobility	p.m.	p.m.	0	
15	MOBILITY	p.m.	p.m.	0	
1600	Special assistance grants	p.m.	p.m.	0	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
160	Welfare service	p.m.	p.m.	0	

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
1620	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
162	Other expenditure	p.m.	p.m.	0	
1630	Early childhood centre	87 500	85 100	56 579	This appropriation is intended to cover expenditure relating to nurseries and educational institutions. The appropriation is based on the forecast by the European Parliament.
163	Early childhood centre	87 500	85 100	56 579	
1640	Additional aid for disabled persons	1 500	1 500	0	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
164	Additional aid for disabled persons	1 500	1 500	0	
16	SOCIAL SERVICES	89 000	86 600	56 579	
1700	Entertainment and representation expenses	2 500	2 500	0	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
170	Entertainment and representation	2 500	2 500	0	
17	ENTERTAINMENT AND REPRESENTATION	2 500	2 500	0	
1900	Pensions and severance grants	p.m.	p.m.	0	This appropriation is intended to cover pensions and severance grants.
190	Pensions	p.m.	p.m.	0	
19	PENSIONS	p.m.	p.m.	0	
1	STAFF	27 840 200	27 571 500	24 430 429	
2000	Rental of buildings and associated costs	1 836 500	2 333 300	2 382 940	This appropriation is intended to cover the payment of rent for buildings or parts of buildings and parking spaces occupied by the Centre.
200	Investment in immovable property, rental of buildings and associated costs	1 836 500	2 333 300	2 382 940	
2010	Insurance	16 100	11 100	8 706	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre.

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
201	Insurance	16 100	11 100	8 706	
2020	Water, gas, electricity and heating	211 700	208 700	246 715	This appropriation is intended to cover routine expenditure.
202	Water, gas, electricity and heating	211 700	208 700	246 715	
2030	Cleaning and maintenance	201 000	225 500	242 646	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs.
203	Cleaning and maintenance	201 000	225 500	242 646	
2040	Fitting-out of premises	16 000	16 000	3 000	This appropriation is intended to cover the fitting-out of the premises and repairs in the building.
204	Fitting-out of premises	16 000	16 000	3 000	
2050	Security and surveillance of buildings	218 400	223 400	167 142	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, and costs of carrying out statutory inspections.
205	Security and surveillance of buildings	218 400	223 400	167 142	
2060	Acquisition of immovable property	p.m.	p.m.	0	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
206	Acquisition of immovable property	p.m.	p.m.	0	
2080	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	This appropriation is intended to cover expenditure on experts' reports relating to immovable property.
208	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	
2090	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
209	Other expenditure	p.m.	p.m.	0	

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS	2 499 700	3 018 000	3 051 148	
2100	Purchase, work on, servicing and maintenance of hardware and software	2 185 500	2 557 500	1 669 313	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Telecommunication equipment, copiers and printers are also recorded under this item.
210	Information technology	2 185 500	2 557 500	1 669 313	
2120	External services for the operation, implementation, development and maintenance of software and systems	2 067 300	1 971 100	1 454 837	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.).
212	Information technology services	2 067 300	1 971 100	1 454 837	
21	DATA PROCESSING	4 252 800	4 528 600	3 124 150	
2204	Office equipment	5 000	5 000	3 000	This appropriation is intended to cover the purchase, leasing, maintenance and repair of office equipment and technical installations, excluding equipment such as printers and copiers.
220	Technical installations and office equipment	5 000	5 000	3 000	
2210	New purchases	10 000	10 000	4 136	This appropriation is intended to cover the purchase, replacement, maintenance, use and repair of furniture.
221	Furniture	10 000	10 000	4 136	
2230	New purchases of vehicles	p.m.	p.m.	0	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2232	Hire of vehicles	7 700	7 700	9 496	This appropriation is intended to cover rental in the form of a long-term contract of official vehicles, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2233	Maintenance, use and repair of vehicles	1 400	700	2 200	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport.
223	Vehicles	9 100	8 400	11 696	
2250	Documentation and library expenditure	20 000	24 000	20 315	This appropriation is intended to cover the purchase of library stocks, subscriptions to newspapers, periodicals, online services such as dictionaries, as well as other documentation and library expenditure.

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
2255	Documentation, translation and multilingual tools	7 000	15 000	0	This appropriation is intended to cover expenditure on documentation, translation and multilingual tools, such as the acquisition, consolidation and extension of the contents of linguistic and terminological databases, translation memories and automatic translation dictionaries.
225	Documentation and library expenditure	27 000	39 000	20 315	
22	MOVABLE PROPERTY AND ASSOCIATED COSTS	51 100	62 400	39 148	
2300	Stationery and office supplies	16 000	16 000	23 804	This appropriation is intended to cover the purchase of paper and office supplies.
230	Stationery and office supplies	16 000	16 000	23 804	
2320	Bank charges	3 000	2 500	1 400	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2321	Exchange-rate losses	p.m.	p.m.	0	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
232	Financial expenses	3 000	2 500	1 400	
2330	Legal expenses	20 000	20 000	10 000	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts.
233	Legal expenses	20 000	20 000	10 000	
2340	Damages	p.m.	p.m.	0	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
234	Damages	p.m.	p.m.	0	
2350	Miscellaneous insurance	11 200	10 600	9 097	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2352	Miscellaneous expenditure on internal meetings	2 500	2 500	326	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2353	Departmental removals	3 000	3 000	3 000	This appropriation is intended to cover the cost of removals both within the building and to a new building.
2359	Other expenditure	3 100	3 100	0	This appropriation is intended to cover other operating expenditure not specifically provided for.

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
235	Other operating expenditure	19 800	19 200	12 422	
2360	External audit and evaluation services	15 000	10 000	15 099	This appropriation is intended to cover costs relating to the External audit and evaluation services.
236	External audit and evaluation services	15 000	10 000	15 099	
2390	Translation services provided by the Commission	p.m.	p.m.	0	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Centre.
2391	Interpreting	p.m.	p.m.	0	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU institutions.
2392	Administrative assistance from the Commission	135 400	131 700	129 000	This appropriation is intended to cover administrative assistance provided by the Commission for the Centre.
2393	Publications	10 000	10 000	5 344	This appropriation is intended to cover the costs of publishing the Centre's budget, activity report and other communication activities.
2394	Dissemination	10 000	10 000	19 920	This appropriation is intended to cover dissemination activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
2395	Other services provided by institutions and agencies	12 000	12 000	11 000	This appropriation is intended to cover services provided to the Centre by the EU institutions and agencies, such as services provided within the framework of agency coordination.
239	Interinstitutional services	167 400	163 700	165 264	
23	CURRENT ADMINISTRATIVE EXPENDITURE	241 200	231 400	227 989	
2400	Postage and delivery charges	19 200	19 200	18 936	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post.
240	Postage	19 200	19 200	18 936	
2410	Telephone, telegraph, telex, radio and television and subscriptions and charges	261 500	238 500	154 795	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications. Expenditure relating to telecommunications equipment is recorded under Item 2100. The increase is due to the use of cloud services and data centre connectivity for EuroHPC.
241	Telecommunications	261 500	238 500	154 795	

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
24	POSTAGE AND TELECOMMUNICATIONS	280 700	257 700	173 731	
2500	Meetings in general	2 000	4 000	0	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars.
250	Expenditure on formal and other meetings	2 000	4 000	0	
2550	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	15 000	20 000	9 527	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. It is also intended to cover the costs relating to the organisation of external meetings not covered by the existing infrastructure.
255	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	15 000	20 000	9 527	
25	EXPENDITURE ON MEETINGS	17 000	24 000	9 527	
2600	Management Board meetings	20 000	20 000	0	Appropriations for travel and subsistence and incidental expenses incurred by members of the Management Board invited to take part in meetings, committees and working groups.
260	Expenditure on meetings	20 000	20 000	0	
2610	Organisation of Management Board meetings	7 500	7 500	0	This appropriation is intended to cover the organisation of Management Board meetings.
261	Organisation of Management Board meetings	7 500	7 500	0	
2650	Interpreting	30 000	30 000	27 859	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU Institutions for Management Board meetings.
265	Interpreting	30 000	30 000	27 859	
26	MANAGEMENT BOARD	57 500	57 500	27 859	
2700	Limited consultations, studies and surveys	100 000	100 000	71 950	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancies, studies and surveys, namely assessment reports and the fees of external consultants.
270	Limited consultations, studies and surveys	100 000	100 000	71 950	

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
27	CONSULTATIONS AND STUDIES	100 000	100 000	71 950	This chapter was previously called 'Information: Acquisition, archiving, production and dissemination'.
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	7 500 000	8 279 600	6 725 501	
3000	External translation services	9 250 000	10 160 000	10 013 213	This appropriation is intended to cover expenditure relating to the provision of language services by external service providers.
3001	Technical services related to language services	60 000	60 000	60 000	This appropriation is intended to cover expenditure on technical services related to language services.
300	External translation services	9 310 000	10 220 000	10 073 213	
30	EXTERNAL TRANSLATION SERVICES	9 310 000	10 220 000	10 073 213	
3100	Interinstitutional cooperation in the language field	673 200	670 700	705 012	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpretation (ICTI) with a view to promoting interinstitutional cooperation in the language field. Expenditure for the IATE project is covered by the revenue in Item 3002, 'Management of interinstitutional projects' excluding the Centre's share of that expenditure.
310	Expenditure relating to interinstitutional cooperation	673 200	670 700	705 012	
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION	673 200	670 700	705 012	
3200	Mission expenses and other staff expenditure relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by staff while on missions relating to the eCdT programme.
3201	Miscellaneous operating expenditure relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover miscellaneous operating expenditure relating to the eCdT programme excluding IT expenditure.
3202	Expenditure for hardware and software relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover expenditure for hardware and software relating to the eCdT programme.
3203	Information technology consultancy relating to the eCdT programme	p.m.	67 500	183 165	This appropriation is intended to cover expenditure for IT consultancy relating to the eCdT programme.
320	Expenditure relating to the eCdT programme	p.m.	67 500	183 165	
32	EXPENDITURE RELATING TO THE ECdT PROGRAMME	p.m.	67 500	183 165	This chapter holds appropriations for expenditure relating to the eCdT programme, transferred from the 'Reserve for exceptional investments' to income Item 5010.
3	OPERATIONAL EXPENDITURE	9 983 200	10 958 200	10 961 389	

Item Article Chapter Title	Description	Preliminary draft budget 2022	Budget 2021	Outturn 2020	Remarks
10003	Reserve for stability pricing	p.m.	p.m.	0	Reserve created in 2011 for stability pricing. At the end of 2022, the total amount of the reserve is EUR 5 603.
10004	Permanent prefinancing fund	p.m.	p.m.	0	The permanent prefinancing fund is provided for by Article 71a of the Financial Regulation of the Translation Centre. The total amount of the fund is EUR 16 529 466.
10006	Reserve for exceptional investments	p.m.	p.m.	0	No appropriations have been set aside in 2022 to cover exceptional investments. The total amount of the reserve is EUR 79 678, taking into account the consumption in revenue item 5010.
10008	Deficit carried over from the previous financial year	p.m.	p.m.	0	Deficit carried over from the previous financial year in accordance with Article 17(3) of the Centre's Financial Regulation of 22 September 2019.
1000	Provisional appropriations	p.m.	p.m.	0	
100	PROVISIONAL APPROPRIATIONS	p.m.	p.m.	0	
10	RESERVES	p.m.	p.m.	0	
	Total Expenditure	45 323 400	46 809 300	42 117 319	

ANNEX 1 – ESTABLISHMENT PLAN

Function groups and grades	2020		2021		2022	
	Filled on 31.12.2020		Authorised under the EU budget 2021		Centre's request for the draft EU budget 2022	
	Permanent posts	Temporary staff	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0
AD 15	0	0	0	0	0	0
AD 14	1	0	1	1	1	1
AD 13	1	0	1	0	2	0
AD 12	9	3	16	12	16	13
AD 11	3	5	10	5	10	6
AD 10	4	6	7	5	8	5
AD 9	6	6	5	15	6	18
AD 8	6	16	0	22	0	22
AD 7	7	20	5	28	3	25
AD 6	4	19	0	2	0	0
AD 5	0	14	0	0	0	2
TOTAL AD	41	89	45	90	46	92
AST 11	0	0	0	0	0	0
AST 10		0	1	0	1	0
AST 9	4	0	3	2	3	2
AST 8	1	3	1	1	1	1
AST 7	0	1	1	5	1	7
AST 6	1	8	0	9	0	10
AST 5	0	15	0	19	0	19
AST 4	0	10	0	12	0	11
AST 3	0	10	0	2	0	0
AST 2	0	0	0	0	0	0
AST 1	0	0	0	0	0	0
TOTAL AST	6	47	6	50	6	50
AST/SC 6	0	0	0	0	0	0
AST/SC 5	0	0	0	0	0	0
AST/SC 4	0	0	0	0	0	0
AST/SC 3	0	1	0	1	0	1
AST/SC 2	0	1	0	1	0	1
AST/SC 1	0	0	0	0	0	0
TOTAL AST/SC	0	2	0	2	0	2
TOTAL	47	138	51	142	52	144
TOTAL STAFF		185		193		196

Estimate of number of contract staff (expressed in full-time equivalents)

Function groups (FG)	2020 (actually filled)	2021	2022
FG IV	8,8	14,0	14,0
FG III	7,6	14,0	14,0
FG II	2,9	0,0	0,0
FG I	0,0	0,0	0,0
Total CA	19,3	28	28